



# **SELF STUDY REPORT**

**FOR**

**2<sup>nd</sup> CYCLE OF ACCREDITATION**

**M.R GOVT COLLEGE FAZILKA**

**BORDER ROAD FAZILKA, PUNJAB**

**152123**

**MRGCFAZILKA.ORG**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**(Draft)**

# **1. EXECUTIVE SUMMARY**

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## **1.1 INTRODUCTION**

### **Introduction:-**

In the year 1940 college was Established by **Lala Munshi Ram Ji Aggarwal**. He was the lakhpati and a philanthropist of Fazilka. He wanted to be remembered for the coming generations, for this he established a trust named M. R. Trust, also he decided to establish an education center to provide education to the coming generations of border area as Fazilka is just 5 kilometers away to Indo-Pak border. So he founded M. R. College in 1940 which was administered by the Trust till 1983.

On 30.06.1983 the college had been taken over by the Government and it was named M.R. Government college Fazilka. It is affiliated to Punjab University Chandigarh and recognized under 2 (F) and 12 (B) of UGC Act. The institution is accredited by NAAC in November 2005.

The College has a vast ground for games, a 700 Hundred meter track for athletes, and also a well equipped Gym. There is a NCC units in the college that gives basic military training to the students. In short, the college aims at the holistic development of the students.

The building was established in 1938 and it was constructed before independence. The college building is double storied consisting of one large seminar hall, a girls common room, classrooms, Principal's office, Administrative block, common staff room, ladies staff room, and individual subject departments. Each room is well-lighted and properly ventilated. There are two Science labs, two computer labs, a geography lab, all are fully equipped. The college has 2 libraries. It is a degree college with faculties of arts, computer application's and Science. The different streams are as following.

**B.A., Maths, Economics, Geography, Political Science, History, Elective Punjabi and Hindi, General English and Punjabi, Physical Education, Computer Science.**

**B.Sc (Non Medical) Chemistry, Math, Physics**

**B.C.A (Bachelor of Computer Applications) C, C++, Java, PHP, Graphics, VB.Net, VB.Net Project, Computer Fundamental, COA, E-commerce, DBMS, Operating System, Discrete Maths, Web Programming, Computer Oriented Numerical Methods, Computer Networks, Fundamental of Mathematics Statics.**

**Jagat Guru Nanak Dev Open University- Software Development and Programming.**

### **Vision**

### **Vision:-**

The College of Education commits itself to strive for excellence through quality instruction, research and community extension to improve the quality of basic education to ensure individual optimal meaningful learning. The mission and vision of collage is Empowering our students to fulfill their academic and professional passions in a college that is diverse, welcoming, and inclusive for all students, faculty, and staff. To provide affordable quality education, while equipping students with knowledge and skills in their chosen stream, inculcate values, identify hidden talents, provide opportunities for students to realize their full potential and thus shape them into future leaders, entrepreneurs and above all good human beings

## **Mission**

### **Mission:-**

MRG College, Fazilka provides students with quality educational experiences and support services that lead to the successful completion of degrees, transfer, certificates, career/technical education and basic skills proficiency. The college fosters academic and career success through the development of critical thinking, effective communication, creativity and cultural awareness in a safe, accessible and affordable learning environment. In meeting the needs of our demographically diverse student population, we embrace equity and accountability through measurable learning outcomes, ethical data-driven decisions and student achievement.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

#### **Institutional Strength**

- The institution was established in 1940. Since then the Institution is building up its infrastructure and at present institution has enough infrastructure to cater to the needs of the students with sufficient facilities. We have spacious and well ventilated laboratories and classrooms.
- The whole campus is provided with free Wi-Fi with Internet connectivity to all the students.
- The college provides the relevant and much needed education in terms with the changing global scenario.
- There are separate counseling, career guidance and placements cells.
- The institute has highly qualified, experienced and competent faculty with innovative skills.
- The college has playground with 200 meter track and a well equipped Gymnasium to encourage the students to take part in extra-curricular and co-curricular activities and simultaneously keep themselves fit. For smooth functioning of the college, the powers are decentralized by involving the staff in different constituted committees.
- The institute has large campus area which can be used for upgradation of institution to any limit.

### **Institutional Weakness**

- This college is affiliated to Panjab University, Chandigarh. Therefore, institution cannot bring in any change in curriculum, syllabus, examination and evaluation system etc.
- Being a Government funding institution, the growth of the college depends upon grants received from the Govt.
- Lack of inter-disciplinary and multi-disciplinary courses, leads to very less research and consultancy activities.
- Recruitment of more permanent/regular faculty is required. This aspect is under serious consideration of Higher Education Department, Punjab and necessary steps has already been initiated.
- The Faculty needs to attend more number of Faculty development programs to update their knowledge in the subject.

### **Institutional Opportunity**

- Since college has large area available, so there is very big scope of upgradation of the college by starting new courses.
- Institute can sign MOU's with industries.
- There is a scope of introducing new UG and PG courses to meet the demands of students of this Border Area.
- Faculty has opportunities to continuously upgrade their knowledge through online courses like SWAYAM and MOOCs. Students can also be encouraged to take up online courses of their choice.
- There is a scope of exposure through internship and training through industry.

### **Institutional Challenge**

- College is situated in the border area of the state and most of the students belong to economically weaker sections of the society. It is a big challenge for the institution to provide quality education at very low cost.
- To increase enrollment teaching faculty is assigned to go on catchment areas to address the students. Phamplates are displayed on various areas to advertise. Also the forms are distributed in the schools of whole district for the enrollment of students.
- There is very little industry in this area. So there is little scope of signing MOU's with industry. Students largely focus on exam-oriented tasks and encouraging self-learning process among them is a challenge. Students avoid to take admissions in costly self-financing courses. It is challenge to start and attract students in new self-financing courses.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

### **Curricular Aspects**

- Our Institution provides a range of subject options to the students of different streams: Humanities,

Science and Technology.

- The curriculum for these courses is designed and used from time to time by PU Chandigarh during the meetings of BOS.
- Academic processes in the institution are streamlined with time table, work load and other administrative tasks prepped well in advance of teaching sessions.
- The College enjoys technologically enabled and inclusive infrastructure including a well equipped library which makes it possible for the students to participate in a modern teaching learning process.
- Various extension lectures, talks, assignments etc. are arranged to engage students in meaningful discussion on moral, ethical and social issues.
- The institution offers skill development Courses like Software Development and Programming to prepare the students for the professional world.
- Professional ethics like honesty, transparency, accountability and confidentiality is cultivated in the students in the form of short motivating meetings organized by different departments.
- The institution has Red Cross, N.C.C, N.S.S etc. to provide character oriented education to students.
- Environment Committee of the College looks after the environment related issues. Gender issues are looked after by the 'Violence against Women Committee of the College.

### **Teaching-learning and Evaluation**

- Our College focuses on holistic intellectual, social, emotional and aesthetic development of the students. We try to work conscientiously to reflect upon and enhance our pedagogic methods. The admissions are made strictly according to the policy of the Government and Panjab University for all the courses. Online student admissions to various programs are made by issuing admission notification by our

college according to Panjab University, Chandigarh academic calendar. Admissions for UG courses are made on merit basis and the rule of reservations are strictly followed. Thus, the students belonging to different social, economic and cultural background are admitted as per University rules & Punjab government rules. The institution organizes induction program for the newly admitted students by introducing Institution, faculty and discuss about curriculum, evaluation, academic calendar, Anti-ragging policy, women's rights, professional ethics, national integration etc.

- Learning in this institute is made student-centric. Apart from classroom interaction, learning methods include presentation of papers by students in the classroom seminars, group discussions, discussion on Current issues, computer aided lessons, remedial and tutorial methods. The teaching-learning and evaluation schedules are planned well in advance . It has a structured mechanism for its teaching learning process, and provides course objectives, outlines and schedules at the commencement of each academic session. Steps are taken by the institute to transition from conventional classroom into an e-learning environment. Teachers use various ICT like audios, video, graphic, project and modeling tools. Mentorship program at the departmental level enables a closer teacher-student relationship besides addressing academic and other issues of the students. The evaluation system is strictly as per the University Guidelines. The whole examination process is fully transparent and secure and the results are declared within three month of the conclusion of the examination. Mechanism to deal with examination related grievances is transparent and time bound and efficient at the institutional level and at university level.

### **Research, Innovations and Extension**

- The research output of the colleges good. Approximate 14 papers are published and 18 conferences are attended during these five years. Various activities are organized by college committee. This include national service scheme NSS National cadet comes NCC. Departments and other societies also organize activities to sensitize students about social realities and challenges. Almost all students for involved in a large number of socially relevant activities.

### **Infrastructure and Learning Resources**

- The Institute believe that infrastructure and learning resources, physical facilities are an integral part and has a beauty relationship the institution has good in infrastructure built over 3 indicates to cater to the needs of the students.
- MR government college has separate facilities for UG to fulfilled teaching and learning environment UGC.
- The undergraduate programs are spotted by required infrastructure facilities equipped laboratories to all the discipline to science commerce and management the institution has the state of the art facilities statically designed buildings and individual departments the institute has sufficient infrastructure facilities to get it to the needs of the stakeholders.
- The institute has laboratories in all the science departments well ventilated lectures halls with audio visual facilities as per the university norms the campus also houses facilities like auditorium with 1000 capacities.
- There are gym playgrounds for indoor and outdoor games postal etc. the hall has an air conditioning system there is a generation for power backup and his fire fighting system in its place.
- The institute has equipped separate library for UG Classes.
- The college has semi automated library with koha software.

- It has a collection of 17894 books, 25 journals, 10 magazines, 07 news papers.
- Basing on the existence demand in IT facilities in the college have well equipped computer labs with 30 systems and 02 labs to cater to the needs of the students and lab in having Wi-Fi network.
- The maintenance of the infrastructure facilities is carried out through a established maintenance systems and procedures the institution is continuously trying to upgrade the infrastructure to meet the emerging trends in education.
- CCTV surveillance systems and proper security personal to monitor the movements of the students at the gate.

### **Student Support and Progression**

- MRG College has created a fabric of social inclusion and empowerment, through student-centric financial incentives and welfare measures.
- MRG College is a government institute so it follows all the rules and regulations made by government. Many students from the institution have taken the benefit from various types of scholarships initiated by the state/ central Government.
- In addition to financial support, MRG has active students' grievance redressed mechanisms that help them seek redressed for complaints, including those about sexual harassment and ragging. 5 member College Council including Principal is also there to redress the grievances. For the students' emotional well-being, MRG also offers formal in-house counseling.
- The institution has various co-curricular, cultural and sports activities to ensure the holistic development of the students. Talent search contests are organized to identify the students to excel in various cultural activities. The students are encouraged to participate in the college/inter college activities and youth festivals to promote participation in co-curricular and cultural activities.
- The institution focuses on the holistic development of Students. Various platforms like NSS, NCC, Youth Club.
- There have also been a significant number of students graduating from MRG and pursuing higher education. Institutional provisions facilitate vertical movement of students to higher levels and gainful employment.
- Guidance and counseling cell of the college actively organizes seminars, interactive sessions and awareness program to enlighten the young learners about the various opportunities available to them. The teachers motivate the students according to their ability and also enlighten them about their inner strength and weaknesses so that they can realize their potential.
- In the classrooms the teachers creates awareness about ethical issues social dilemmas, adolescence problems, drug addiction and other related issues in the society. Students are encouraged to participate in activities beyond their academic curricula so they become confident and well balanced individuals.
- The MRG also has Alumni society- it is a non-profit making registered Society. The Association is dedicated to bringing together the alumni committee on a common platform to build another channel of personal and professional support to members through "Self Help" within the community.

### **Governance, Leadership and Management**

- The collage lays emphasis on providing quality education to the students of urban as well as rural class of the state. it strongly believes in empowering the students in social, economic and digital fields as well

as takes care of the cultural developments of the students.

- The Institution is affiliated with Panjab University, Chandigarh & Governed by the department of Higher Education Punjab. The institution has been actively practicing quality improvement strategies over a period of time in various fields.
- The Principal & the whole staff of the college help in executing the strategies. Being a government institution, the college has been receiving major inputs directly from Panjab University Chandigarh & The Government of Punjab.
- The College has been receiving various funds under different grants from Rusa and UGC. The Institution conducts internal Financial audits of PTA, AF, RUSA, HEIS funds through College bursar and office superintendent, local audit is done by CAs for non-govt. fund i.e PTA & HEIS fund. The external audit is done by Punjab govt. from time to time. As per Governmental rules, the College has implemented welfare schemes.
- MRG College Fazilka has decentralized decision making process and believes in participatory governance. The decisions taken in various bodies are properly minuted and actions are initiated. E-governance is implemented in majority of the administrative set-up.

### **Institutional Values and Best Practices**

- The institute routinely engages all its students and staff including a number of initiatives and activities focused on creating a more inclusive environment towards cultural, regional, linguistic, socio-economic and other diversities.
- Our college educates students about their fundamental rights and duties through various programmes organized by departments/societies.
- Responding to the needs of differently abled persons the campus is fitted with 3 ramps, 1 wheel chair and one rest room.
- We celebrate cultural, regional, linguistic & social economic diversities.
- The internal complaint committee handles cases of sexual harassment.
- Our best practices are sports day and set up of isolation center at the time of pandemic.
- Our institution provides practical learning through labs, library and other infrastructural facilities of arts, science and computer science department.
- Our college supports women empowerment by conducting various programs, seminars to discuss the problem of girls.
- Our institute is imparting education to poor, the downtrodden and economically backward students from rural areas.



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	M.R GOVT COLLEGE FAZILKA
Address	BORDER ROAD FAZILKA, PUNJAB
City	FAZILKA
State	Punjab
Pin	152123
Website	<a href="http://MRGCFAZILKA.ORG">MRGCFAZILKA.ORG</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Manjit Singh	01638-262662	9417145069	-	gcfazilka@gmail.com
IQAC / CIQA coordinator	Onika Kamboj	01638-6239032109	6239032109	-	ONIKAKAMBOJ11@GMAIL.COM

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Chandigarh	Panjab University	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	30-06-1983	<a href="#">View Document</a>
12B of UGC	30-06-1983	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	BORDER ROAD FAZILKA, PUNJAB	Urban	25	14

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Bachelor Of Arts	36	Senior Sec.	Punjabi	3000	1792
UG	BSc,Bachelor Of Science	36	Senior Sec.	English,Punjabi	120	54
UG	BCA,Bachelor Of Computer Application	36	Senior Sec.	English,Punjabi	120	64

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				34			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				34			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				29
Recruited	5	1	0	6
Yet to Recruit				23
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	4	0	7
M.Phil.	0	0	0	0	0	0	1	6	0	7
PG	0	0	0	0	0	0	3	6	0	9
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	2		0		2

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	1909	1	0	0	1910
	Female	0	0	0	0	0
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Category</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	553	615	541	716
	Female	328	490	520	619
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	304	321	274	303
	Female	284	241	246	217
	Others	0	0	0	0
General	Male	396	251	255	253
	Female	277	165	99	160
	Others	0	0	0	0
Others	Male	10	0	0	0
	Female	1	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>2153</b>	<b>2083</b>	<b>1935</b>	<b>2268</b>

### **Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	It is to inform you that M.R GOVT. COLLEGE FAZILKA is a govt. college & is affiliated to Panjab University Chandigarh. The rule, guidelines & curriculum is followed in the Institution as per the instructions given by Panjab University Chandigarh time to time.
2. Academic bank of credits (ABC):	The College has already directed to the students to register themselves on <a href="https://www.abc.gov.in/">https://www.abc.gov.in/</a> . At present 835/1522 are already registered & the rest of students are still working on it.
3. Skill development:	Software Development course under Jagat Guru Nanak Dev Punjab State Open University, Patiala is

	already running in the institution. The College is working on skill development program under Vocationalisation & Skill Orientation Scheme instructed by Punjab Govt. The project is under process.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	It is to inform you that M.R GOVT. COLLEGE FAZILKA is a govt. college & is affiliated to Panjab University Chandigarh. The rule, guidelines & curriculum is followed in the Institution as per the instructions given by Panjab University Chandigarh time to time.
5. Focus on Outcome based education (OBE):	For the Outcome of the Courses the Institution is following the guidelines & Curriculum issued by Panjab University Chandigarh.
6. Distance education/online education:	M.R GOVT. COLLEGE FAZILKA is a govt. college & it is affiliated to Panjab University Chandigarh. All the courses running in the college are on regular mode only. There is no distance education mode running.

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, MRG college Fazilka has established ELC on the year 2009.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Electoral Literacy club has founded a project named sweep which has nodal officers at college level and nodal officers at district level. All the activities are performed under the direction of nodal officers with the collaboration of DC office authority. ELC also managed various activities to encourage the students above the age of 18 years about their electoral rights.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	ELC shared the record of students with DC office so that they can make contacts with voters. It linked nodal officers with DC office and they exchange their information with each other. There is a SWEEP project 'Systematic Voters Education and Electoral Participation Program' that has a slogan "Aapka Mattdan Loktantra Ki Jaan"



<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>25th January is celebrated as “Voter Divas” all over India. This year on 25th January 2023, a function and seminar was organized in the premises of MRG college Fazilka. DC Mam, SDM Sir and Nodal officers of Fazilka district have arranged this program and encouraged the adults about ELC.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Voters are given every information at district level, sub district level and even in the villages, for this camps are also organised.</p>

## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1910	2267	2002	2087	2251

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 38

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
24	25	26	28	29

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
71.41	97.72	29.86	67.76	36.37

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

The institution provides a range of subject option to the students of different streams:- humanities, Science and technology. The curriculum for this courses is designed and revised from time to time by Panjab University Chandigarh during the meetings of BOS. The college time table has been framed strictly according to University norms. The key to effective implementation of curriculum is efficient planning. Utilization of syllabus and strict adherence to it leads to commendable performance by students. Various extension lectures, talks, assignments etc. are arranged to engage students in meaningful discussion on moral, ethical and social issues. The teachers have the freedom to initiate and innovate in the way they want to teach. To ensure regularity in classes 75% is the precondition to be eligible to appear in semester examinations. Every teacher maintains one's own attendance register. The internal assessment is based on different activities like group discussion, class test etc. The teachers strive hard to improve the performance of students by helping them by all possible means. The semester results declared by the University have been analyzed in the form of class wise percentage, its comparison with University percentage and number of University position holders etc. by the examination department.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 1.2 Academic Flexibility

##### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response: 1**

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### Other Upload Files

1	<a href="#">View Document</a>
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### 1.2.2

*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years*

**Response:** 0.59

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	62	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1

*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

**Response:**

- 1) Professional ethics like honesty, transparency, accountability and confidentiality in the form of short motivating meetings are organized by different departments.
- 2) Gender issues are taken care of by '**Violence against Women Committee**' of the college.
- 3) Human values are important because they help us to grow and develop. Our decisions and actions indicate our values & beliefs. They help us to create the future we want to have. Moto of our Institute is to provide character- oriented education that instills basic values and ethnic value in one's psyche called 'Value Based Education'. Our institution has **Red Cross, N.C.C** etc. serving community indicating respect, appreciation, affection, empathy, love and consideration towards other human beings.
- 4) Environment sustainability is the responsibility to conserve natural resources and protect global ecosystems to support our health and well being. Our Institution has the **Environment Committee** to look after these issues. Environment and road safety paper is part of our curriculum and students have to pass the exam to get graduate degree in any stream.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**1.3.2**

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 0

**1.3.2.1 Number of students undertaking project work/field work / internships**

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

**1.4 Feedback System****1.4.1**

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** C. Feedback collected and analysed

<b>File Description</b>	<b>Document</b>
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 81.02

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
819	967	846	856	887

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1080	1080	1080	1080	1080

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 100

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
490	490	490	490	490



### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
490	490	490	490	490

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio  
(Data for the latest completed academic year)**

**Response:** 79.58

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

Our College practices teaching methodology which focuses on imparting education through student centric approach. This methodology helps to transform students from being relegated to the role of passive recipients to active and involved stake holders, apart from boosting their confidence and encouraging independence. Since students vary in their ability to comprehend and absorb it is not possible to address the needs and expectations of individual students and expect a uniform learning outcome from them all in a teacher centric class.

Some Methods that are used for enhancing the learning experience are:-

- Involvement of individual student:-The teacher facilitates learning by allowing each individual

student to comprehend at their personal level by ensuring their involvement in class activities so that they can absorb and grasp information at their own pace.

- **Interactive Classes:-** Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations.
- **Written Assignments:-** Written Assignments are required to be submitted by students and these need to be done individually by researching on the given topic so as to enhance confidence, develop writing skills and hone style, apart from inculcating an interest in research activities.
- **Seminars:-** which form the second component of internal assessment, help students present their assignments before the entire class helping seminar, which form the second component of internal assessment, help students present their assignments before the entire class helping them overcome stage fear.
- **Peer learning:-** where Advanced, Medium and Slow achievers are grouped together. The slow achievers are coached by the advanced learners in difficult concepts and content, mini projects.
- **Participative learning:-** Is a learning and teaching method undertaken 'with' rather than 'for' students, and its process and outcomes are owned by the team. The students are empowered to be more independent and interdependent.
- **Independent learning:** The institute provides well stocked library which consists of bulk of books, journals and other teaching materials for the use of students and faculty.
- **Information and communication technology (ICT):-** In education ICT is the mode of education that use information and communications to support, enhance and optimize the delivery of information. Use of ICT enabled tools can lead to an improved student learning and better teaching methods.
- **Virtual Class Facility:** - During COVID 19 pandemic virtual classroom facility (using open source Google meet, Google class room, Google slides/PPT) available in the institute is fully utilized as a learning system and helps students acquire knowledge and skills from experts .
- The teaching aids and modern teaching and learning methods available in the institute, are regularly used by the teaching faculty to have the student's better learning experience.
- All the Teaching staff is well versed in applying appropriate information technology in their teaching using ICT.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

#### **Percentage of full-time teachers against sanctioned posts during the last five years**

**Response:** 80.49

#### 2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
34	33	33	33	31

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>

## 2.4.2

*Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

**Response:** 31.06

**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
10	9	8	7	7

File Description	Document
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

The college conducts two types of examinations: - internal and external.

External exams are conducted by the affiliating university and the college conducts the internal examinations. As part of internal examinations, assignments are conducted. The internal examinations

are conducted with utmost care and transparency with fairness.

At Institute level

- Continuous evaluation is made through Class test, Assignment Submission and their Attendance.
- Regular Class test are conducted by the teacher.
- The weight age for the class test varies as per the performance of the students. The performance of the students is discussed by the concerned faculty.
- Personal guidance is given to the poor performing students.
- Students are asked to deliver the seminar of the concerned subject. Topics are given by their teacher to students to prepare it.
- For transparent internal assessment the following Mechanism are conducted:-
- Internal examination committee.
- Conduct of Class test.
- Interaction with students regarding their internal assessment.

At University level:

- The circular received from the University for Revaluation and recounting is kept in the notice for display.
- A separate notice is circulated to each and every class for information.
- The student is entitled to apply for recounting/revaluation in theory subjects within 15 days of declaration of results by paying the prescribed fee to the University.
- The University will process all such applications, consider for revaluation/recounting and declares the result.

However, if there is no improvement earlier marks will be retained

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

#### Response:

M.R. Government College, Fazilka is affiliated to Panjab University, Chandigarh. We offer Under Graduate program under the Faculty of Arts, Computer science and Science. In equivalence to the Science subjects, the Arts Programmes also have great significance in the society. Thus the college intends to produce the graduates who are competent enough for different professions. At the college this programme is three years full time study programme consisting of six semesters. The college offers

Elective programmes and students have 02 compulsory subjects- English and Punjabi as the part of degree programme. The curriculum includes a broad range of disciplinary and interdisciplinary courses across the college with a strong focus on aspects of human culture and developments in social and behavioral sciences. Degree in Arts is focused on improving student's knowledge and critical thinking skills in different areas such as Literature, History, Economics, Political Science, computer science. The broad aim of the course is to provide students with a basic knowledge in their chosen areas of studies, the ability to apply the knowledge they have acquired, the ability to communicate effectively, work both independently and in collaboration with colleagues, the skills to connect across geographically, disciplinary, socially, economically and culturally to understand the value of ethics in one's life. Students who opt for Bachelor in Computer Applications (BCA) will get skills and information not only about Computer and Information Technology, but also about communication, organization and management. Source Code Development skills are developed in students by imparting practical knowledge of Programming Languages, Database Packages And Networking Concepts.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6.2

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

Attainment of Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution.

Our College, M.R. Government College, is affiliated to Panjab University, Chandigarh. We

offer Under Graduate program under the Faculty of Arts, Computer science and Science. For these programs and courses, the institute follow the curriculum designed by our affiliating university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal

way of the discussion in the classroom and departmental notice board. The level of attainment of Program Outcomes, Program Specific Outcomes and Course Outcomes are measured using various indicators throughout the semester of the academic year. The faculty records the performance of each student with the help of the specified course outcomes through a continuous evaluation process. The faculty provides home assignments to students, conducts internal tests, viva voce, surprise tests, quiz, projects etc. In order to assess the Programme Outcomes and Programme Specific outcomes attained by each student. Some of the key indicators of measuring attainment are:

- End Semester University Examination: Being a constituent college of Panjab University, the students of M.R. Govt. College are required to take examinations as per the semester pattern set

by the university, through which the institution measures programme outcomes based on the course attainment level fixed by the programme.

- **Internal Assessment:** The Internal Assessment constitutes 10% weightage of the total marks (100) in each subject. The students are given assignments which are designed in alignment with Programme Outcomes of the respective subject. Additionally, internal/class tests, quiz, viva etc.
- **Practical Assessment/ External Assessment:** It is evaluated by inviting external experts appointed by the university to evaluate each student by conducting Practical examinations, and taking Viva-Voce and evaluating the practical files.

PSOs and Cos are implemented the mechanisms as follow:-

The institute followed the Academic Calendar of Panjab university, Chandigarh.

All the subject teachers prepared Semester-Wise

evaluation Reports.

Internal examination committee analyzed evaluation

reports of results

.Placement committee took the review of the Students' Progression to Higher Studies and their Placement.

PO1: Critical and creative thinking of the students have been developed.

PO2: Students developed their Communication skills.

PO3: Ethical values are inculcated among the students.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### **2.6.3**

**Pass percentage of Students during last five years (excluding backlog students)**

**Response:** 47.42

**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
203	324	450	182	202

### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
502	566	557	572	673

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1

#### Online student satisfaction survey regarding teaching learning process

#### Response:

File Description	Document
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

**File Description**

**Document**

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

NIL

#### 3.2.2

*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

**Response:** 0

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**



2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response:** 0.16

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	4	2

<b>File Description</b>	<b>Document</b>
Links to the papers published in journals listed in UGC CARE list or	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 3.3.2

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 0.39

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	7	8

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>

### 3.4 Extension Activities

#### 3.4.1

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

- 1) High end Job Fair (9 Dec. 2021/ Session 2020-21)
- 2) Three Days Rang Manch Karaj Shala (31 May to 2 June / Session 2022-23)
- 3) Indian Arm Forces and Carrier Progression (29 March 2023 / Session 2022-23 )

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 3.4.2

**Awards and recognitions received for extension activities from government / government recognised bodies**

**Response:**

- 1) Zonal Geography Quiz Competition at Govt. Barjindra College, Faridkot (Jan. 2022 / Session 2021-22)

Participated Students:- Raj Rani, Sushil Kumar, Komal Rani (3rd Position)

2) Zonal Geography Quiz Competition at Baba Farid College, Bathinda (16 March 2023 / Session 2022-23)

Participated Students:- Raj Rani, Nishu Rani, Pardeep Kumar (3rd Position)

3) Guru Gobind Singh Study Circule Abohar-Sri Ganganagar Zone Natik Siksha Exam (March, 2023 / Session 2022-23)

Participated Students:- Simran Kaur (4th Position)

4) Bhasha Vibhag Fazilka Distt. Level Quiz Compititon (17-10-2022 / Session 2022-23)

Participated Students:- Simran Kaur (2nd Position)

5) Green Diwali Celebrated in M.R. Govt. College, Fazilka (22-10-2022 / Session 2022-23)

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.3

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**Response:** 7

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3	4	0	0	0

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.5 Collaboration

#### 3.5.1

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response:** 0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

#### Physical facilities (Infrastructure and Learning Resources)

**4.1.1- The Institution has adequate infrastructure and physical facilities for teaching-learning viz. Classrooms, laboratories, computing equipment etc. Response :- M.R. Govt. College has constantly endeavored to provide quality education and ensure over all development of the students in order to create aware, responsible and empowered students. Set in the backdrop of an extensive green cover, the college has an aesthetic landscape which is architecturally striking. The institution has a well maintains user friendly and resilient infrastructure conducive to teaching learning and comprehensive developments of students.**

- 1) The teaching Block has well –equipped and spacious classrooms, tutorial rooms and department.**
- 2) There are two computer Labs available for the students. There Labs have adequate computer equipment, internet connectivity and Projectors support practical sessions.**
- 3) The campus is Wi-Fi enabled for the benefit of students and faculty.**
- 4) The well-stocked college Library is spread three in impressive building with area of  $32*80=2560$  sq. feet. It is fully Wi-Fi enabled and has a seating capacity of 100 users.**
- 5) The Administrative block of the College consists of the office and Principal's office ,the General office which fully ICT enabled.**
- 6) The magnificent Multipurpose Hall with an Auditorium, established in 2006. Has a total area of  $80*100= 8000$  sq. feet Academic events like conferences, seminars and students Activities are hosted in the auditorium.**

7) A spacious fully equipped Auditorium, fully AC Common Room and Multipurpose Hall are available for the students to organize and participate in Co-curricular recreational and cultural Activities.

8) The auditorium is equipped with state of the art infrastructure and apparatus. It has a seating capacity of 400 persons.

9) College has a generator, for power back-up .

10) Our college has sufficient area for indoor games like Judo, Badminton and Table Tennis.

The Common Room provides an outdoor, vibrant space for various exhibitions and festivals. It has been an active space used for cultural activities like music, street play, poetry ,reading sessions. The college takes pride in it's comprehensive sports training and fitness infrastructure. The outdoor sports facilities include football court, basketball Court, cricket Pitch, tennis court, open space for yoga etc. In-door arrangements comprise of a badminton Court, basketball court,table tennis and Judo room which is also used for wrestling also. A fully equipped gymnasium is open for the Students and staff room 7:30 am to 4.30 PM. Trained instructors are available for assistance, guidance and training. Gymnasium has latest Equipment and machines like Cross Trainer, Power Rack, Stationery Bike, Treadmill, vibration plate etc. There is an open gymnasium set in the verdant greens which is accessible to everyone Training arrangements are often made with experts for activities like Cricket, tennis, Music, choreography and debating etc.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.1.2

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 35.62

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
34.45	20.1	14.23	35.87	3.33

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

**Response:**

### **Library as a Learning Resource**

**4.2.1 Library automation using Integrated Library Management System (ILMS) subscription to e-resources including provision of links to OWR repositories, amount spent on purchase of books, journals and usage of library.**

**Response- The college library is fully Wi-Fi enabled and has a seating capacity of 120 users, two computers have been installed for the faculty.**

**The library uses koha software version 21.05 which was fully automated in 2017. Some of the key features of the software provided by comtak service private limited are easy to use graphical user interface Unicode sport with multi signal search and export facility for most reports. Koha app started from Feb, 2022 in this college. In which 21 teachers and 1100 students Marked their attendance in M.I.S. Portal.**

**The online public access catalogue module of the software allows library database searching by ending preferred terms and his mainly used for Information retrieval.**

**Circulation module of the software covers all the operations of circulation right from creating members records to printing of reminders for outstanding books. The key features of the module a single screen issue, returned and renewal with total details of members, membership records with photo and statistical reports on membership.**

**The database maintenance module covers all operations of database creation and**

**maintenance. It takes records from the acquisition module for the books recently required. The key features of the module are duplicate checks with on screen record comparison, provision to scan an add newspaper clipping article indexing and accession and register printing.**

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

**There are different digital technology available in the college. There are five smart classrooms and two laboratories available in our college. A well equipped computer lab is also functioning in the college. The students of the college are access to the computer lab. The whole college building are facilitated with the Wi-Fi connectivity. There is open access of Wi-Fi connectivity to all students and the staff members. Most of the official work is being done with the help of ICT. The college regularly maintain the IT facilities.**

**Hardware infrastructure**

**Institute has 30 Desktop in working condition.**

**The college uses Acer and HP Computer Labs have adequate number of desktops with LCD Monitors maintaining student to computer ratio of 4:1**

**In addition there are 10 Printers in the administrative block.**

**The college uses 30 LCD (23 in Computer Lab, 5 in Clerical office, 2 in Library).**

**This structure is complemented by Computer networking devices, scanners and interactive teaching board etc. College has hired an IT consultant for maintenance of admission software and College Website.**



**In general, computing and internet facilities are available to all teachers and students on the campus. The institution provides access to desktop systems to both faculty and students which allows them to use computer aid for academic projects, practical sessions and for learning. To make the learning process more effective various innovative methods are used by the teachers.**

**This includes giving group assignments and having power point presentations, where students can discuss and explore their knowledge together. Learning combined with visual presentations or working on certain software is much more enjoyable and comprehensive for the talents.**

### **Software Infrastructure**

**All the computers are supported by a 60mbps LAN and a 2500 user capacity Wi-fi system**

**The desktops are running on windows 7, windows 7 pro windows 10 and windows 10 pro operating systems.**

**Most of the desktops have office 2010 pre-installed and a few are running on office 2007.**

**These are either open access software or available through Panjab University, Chandigarh. A backup is taken for all the systems every three months, windows and anti-virus are updated on a regular basis LAN and Network connections are also monitored**

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### **4.3.2**

**Student – Computer ratio (Data for the latest completed academic year)**

**Response: 83.04**

**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

**Response: 23**

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

##### 4.4.1

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 30.44

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
30.71	36.5	3.11	2.32	19.63

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 47.85

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1325	1134	853	906	814

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

**Response:** B. 3 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 12.36

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
400	400	500	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** C. 2 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 18.11

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
97	98	163	93	75

**5.2.1.2 Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
520	571	560	580	674

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.2.2

***Percentage of students qualifying in state/national/ international level examinations during the last five years***

**Response:** 0.08

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	1	1	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

#### 5.3.1

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response:** 47

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
16	14	1	9	7

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.3.2

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response:** 25.8

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated**

**year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
25	24	29	25	26

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.4 Alumni Engagement****5.4.1**

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

Alumni is based on continuing development of the institute's academic Research and off campus program, expansion and renewal of its faculties and providing scholarship and financial aid to students through annual campaigns. The alumni Association was started in year 2022. With the soul aim of setting up a healthy environment amongst our students and our college. This will strengthen our efforts in placement, project works and industry institution interaction. All the activities and events are students oriented and aimed at maintaining a fellow feeling among former students of Government College and establishing friendship between the old student and the new. The Institution collaborates with the alumni by meeting once a year for celebrating the annual old student's day in the college. This makes a good Bond among old and new students. There is one alumni meet inside our college. 1 st meet- 12th March, 2022 at 11:00 AM A meeting of all chief members of our college was held on 12th March 2022 at 11:00 am. Mrs Gurpreet Kaur Expressed her gratitude towards our respected Principal Dr. Bikram Singh Virk for rendering his services to the institution. Many important issues were discussed in the meet. These are as follows:- 1) Issues related with students residing in border areas. 2) Issues related fees of the needy and poor students. 3) Issue related the renovation of the entire building, infrastructures. 4) A decision was taken and the issue related to the welfare of students and also it was decided that the meet will held again every year.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

**Response:**

**The college lays emphasis on providing quality education to the students of urban as well as rural class of the state. It strongly believes in empowering the students in social, economic and digital fields as well as takes care of the cultural developments of the students. The Vision and Mission of the college is preparing the students to serve the society and the nation by transforming themselves into a complete person. The vision and mission statement of institute aims at holistic development of all stakeholders via interactive and participative teaching pedagogies that is inclusive of participative decision making, peer learning, team projects, field works, presentations. All this learning's aim at making students ready for future and dynamic world.**

**This Institution is a government institution, controlled by the department of Higher Education, Government of Punjab. MR Government College is affiliated with Panjab University, Chandigarh. For decentralizing of functioning of the college the following methods are taken: The institution is managed by the College Principal. The Principal is the sole authority of the college as far as academic, co curriculum, extra-curriculum activities. He takes all the decisions in the consultation with all members of staff. The college has a staff council under the chairmanship of the principal and it is being help to the Principal time to time for making decisions in respect of academic, operational, administrative activities. In every year the college Principal forms various core committees for smooth functioning of the college such as admission committee, scholarship committee, research committee, Red Cross committee, college council and RUSA committee etc. The every committee is further functions under a head and 3-4 staff members are its members. The responsibilities of the head of the committee are assigned to experienced staff members. For proper planning and execution the committees have to conduct meetings regularly and submit the reports to the Head of the Institute.**



File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

#### Response:

Being a government institution, the college has been receiving major inputs in the form of policies and guidelines directly from the government. To implement these policies, Principal as the head of Institution, forms different functioning committees in consultation with senior staff council. All related academic, operational and administrative policies are based on the decisions taken collectively with the senior staff council. Administration maintains and supervises facilities provided to the students for their convenience with the aid of modern and latest technology. The entire campus is Wi-Fi enabled and under the CCTV surveillance. The important information, news is broadcasted to the students and the staff members through the electronic, social media like SMS, official Whatsapp groups and college website. The college is also maintained the email ID database of the students and the staff members.

The institute follows government guidelines with regard to hiring's its faculty members. As permanent faculty members (Principal and Group A & B) are hired following PPSC guidelines and Group C workers are hired through Staff Selection Board.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.2.2

*Institution implements e-governance in its operations*

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 6.3 Faculty Empowerment Strategies

#### 6.3.1

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

The institute is a Government Institute. College has been practicing variety of welfare measure both for its teaching and Non-teaching staff in the form of G.P.F, Gratuity, Pension. The Teaching and Non-Teaching staff are facilitated to attend orientation courses and refresher course for their career development and progression.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 6.3.2

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response: 0**

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

### 6.3.3

***Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years***

**Response:** 0.76

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	0	0	0

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

**Response:**

The college has been receiving various funds under different grants from Parents' teachers' Association,

Old student association, Rusa, HEIS and alike. All the funds received from these grants are used effectively and efficiently towards up gradation of college infrastructure, repairs and maintenance Purchase of laboratory equipment's, salaries, construction of new facilities and many more.

The institution conducts internal financial audits of govt. funds through college bursar and office superintendent. Local audit is done by CAs for non-govt fund that is PTA and HEIS. The external audit is done by Punjab govt. from time to time.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

#### Response:

The College doesn't had Internal Quality Assurance Cell (IQAC) as per UGC guidelines in last five years but now we have established Internal Quality Assurance Cell (IQAC) on 16th of October 2022.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

### 6.5.2

#### Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** D. Any 1 of the above

<b>File Description</b>	<b>Document</b>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

**Response:**

**Gender Equity and celebration of days of National/International commemoration.**

**M.R govt college celebrates/ organizes national and international commemorative days & events and the institute strongly believes that it is paramount to preserve and protect our national identity and culture by creating awareness in young minds about our glorious heritage.**

**The institute celebrates the following commemoration days and festivals with enthusiasm with speeches, lectures and talks by eminent personalities, students and staff.**

**Gender Equity:**

**There is no gender discrimination & equal opportunities are given to both genders, as the ability and performance are the only criteria.**

**The pedagogy of gender sensitization is not limited to classrooms alone. We pride ourselves in having, created, vibrant environment that allows students to think critically, and question, act and resist creatively.**

**MRG has an active internal complaints committee, a statutory body formed to register complaints of harassment and to undertake format proceedings to resolve them.**

**Special attention has also been paid to uses, relevant to women in 21st century , especially those of mental health , sexual identities.**

- **Lecture on women health in college hall.**
- **Lecture on use of Sanitary pads by Dr. Kazmi Dhuria.**
- **Lecture on Sakhi one stop centre scheme.**

### **National/International commemoration days.**

- **Independence day (15th Aug.) • Republic day (26th Jan) • Birth Anniversary of mahatma Gandhi (02nd Oct)**
- **Teachers Day (05th Sep)**
- **Ambedkar Jayanti (14th April)**
- **International Women day (08th March)**
- **International day of yoga (21th June)**
- **National Voter's day (25th Jan)**

### **National Festivals:-**

- **Diwali**
- **Lohri**
- **Navratri**
- **Guru Purinma**

**India has several eminent personalities whose vision has propelled us into becoming a nation with rich history, culture & tradition & religious setting a example to rest of the world for unity and diversity.**

- **A seminar of martyrs day organised by buddies group on 23rd march.**
- **Celebration of 550th parkash utsav of Shri. Guru Nanak Dev ji.**
- **Quiz competition was held by Panjabi Department. The Main objective of this competition was to encourage students to get awareness about the current events.**
- **Sports Day:- M.R Govt college celebrated it's annual sports meet amid great enthusiasm of in the college play ground under the leadership of our Principal (Dr. Bikramjeet Singh Virk)**

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**7.1.2**

**The Institution has facilities and initiatives for**

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

**Response:** A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**7.1.3**

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

**Response:** A. All of the above



File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 7.1.4

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

**The Institute routinely engages all its students and staff in conducting a number of initiatives and activities focused on creating a more inclusive environment towards cultural, regional, linguistic socio economic and other diversities.**

- **Institute Develop the moral spiritual values among the students**
- **M.R Govt College Fazilka organised the seminar on the celebration of 550th parkash utsav of Guru nanak dev ji.**
- **On this occasion the function was attended by Sh. Mandeep Singh, secretary 'Sh. Guru Gobind Singh Study Circle Abohar' zone as a chief guest, Dr. Mandeep singh is a social worker as well as thinkerS of Gurbani.**
- **This festival is celebrated every year on the full moon day in the month of kartik.**
- **It is the most significant festival for the Sikh community.**
- **The Students celebrated the Parkash Utsav with various activities .**
- **They also shared useful information relating to life and teaching's of guru ji. Besides singing, shabads and holy hymns. Shabad kirtan was recited by the pathies and besidesthis students participated in gatka which is special type of martial art. The life history of Guru Gobind Singh ji also narrated by professor Jagdev singh. Some teachers threw light on the life of Guru Nanak Dev Ji. The students came**

**dressed in traditional sikh attire.**

**College Encourage the students to get awareness about the current events:**

**The main objective of Quiz competition initiated by our college is to encourage students to get awareness about the current events. Quiz is a game which can also be called a mind sport where the players either as an individual or in a team attempt to answers the questions. In this competition seven teams participated. Students showed great enthusiasm. This quiz contains number of questions based upon the life history of Guru Nanak Dev ji and ten Sikh guru's punjabi culture and modern punjabi literature and related to the general knowledge. Prof. Jagdev singh and Prof. Shamsher singh worked with great enthusiasm. Our college principal Prof. Rajesh kumar congratulated the winner students and prizes were distributed to the winners.**

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

- Best practices as hosted on the Institutional website

**Title-**corona vaccination camp at college campus .

**Objective-** The main aim of this camp was to vaccinate the common people at ease .

This vaccination camp was organized for the persons aged 18 years and above in which mainly college students, staff and common people from society participated and got immunization done. during this all protective measures related to covid-19 were adopted. This camp was organized at our college library, A team from civil hospital fazilka visited our college. This team includes Mrs. Manjinder kaur, Abir and desuja sir .

As we know due to covid-19, emergency is declared in whole country, in reference of this , in fazilka few isolation camps were set up on the guidelines of respected D.C. of fazilka on these centers a nodal officers, Isolation and quarantine Incharge with staff members were appointed. In our college an isolation

center was also set up..Dr. Gurnam Chand was appointed the center in-charge. Also the male staff members were appointed on quarantine center for day and night duty for 8 Hours

## 2nd Best practice

### Title Sports Meet:-

**Objective** To inculcate sports spirit in the students

M.R government college Fazilka celebrated its annual sports meet amid great enthusiasm in the college playground on 1st April 2022 . The Chief guest was our honorable SSP mam Avneet Kaur. At the very own set the flag was hoisted and the colorful balloons were released. March past And Marshall program were performed by the students of different houses. Diyas were lighted by our chief guest with the help of NCC candidates. All the participants took oath under the leadership of NCC student. The oath taking ceremony filled joy in the heart of everyone with the spirit of true sportsmanship and unity. There after she announced to start annual sports meet she showed the importance of physical activities for our mental growth as well as physical growth in our life. The students participated in athletic events such as long jump, javelin throw, shot put, discus throw, relay race and recreational games. Next day on 2nd april 2022 was the closing ceremony of the event. Our chief guest was M.L.A of Fazilka Mr. Narinder pal Singh Sawna. He gave away the prizes and congratulated the winners. • Any other relevant information

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>

## 7.3 Institutional Distinctiveness

### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

#### Response:

M.R. Government College affiliated to Punjab University Chandigarh was established in the year 1940. It is a co-educational institution offering various job oriented courses approved by Punjab University, Our college focused on attributes like.

**Skill based courses:-** Multi various skill based courses like BCA, B.SC and short term courses like software development & programming are offered to the students.

**Reservation policies:-** The college follows reservation policies of the government and also caters to the students belonging to different social economic strata.

**Tutorial system:-** The college practise the tutorial system to identify the student's academic strength and

weakness along with providing assistance for improvement.

**Infrastructural upgradation:-** The grants are judiciously used for upgrading the infrastructure.

**Expert lectures:-** Guest lectures are conducted for the personality development self confidence and soft skill for Job placement among the students.

**Academic excellence in teaching and learning:-** The college has well qualified and experienced faculty many of them are Ph.D. and M.Phil. degree holders, staff members are committed to work with the organization to provide and promote qualitative education. Apart from curriculum regular personality development lectures and guest lectures are also conducted.

**Practice training:-** The college has well equipped Laboratories, library and other infrastructural facility of art, science and computer science department. We are giving practical knowledge to the students according to the curriculum.

**Adaptability:-** We are conducting environmental awareness programmes like Environment day on every year 5 June. Plantation of tree. We always keep the campus clean and green and motivate the students to make the campus clean and green.

**Ethical values:-** Every lecturer maintains high level of subject matter, knowledge and ensures that the course content is current, accurate, representative and appropriate. Lecturers adopt different strategies or methods to explain the content. Our lecturers respect the dignity of her/his colleagues and work co operatively in interest of students development Discipline:-

- 1) M.R government college lays a great stress on the development of character among the students and expect them to behave alike both inside and outside the college.
- 2) Every student should attend the college within the prescribed timing.
- 3) Both students and lecturers show their identity card while entering the college.
- 4) Every student wishes the staff members when he or she meets them during the day.
- 5) Every student should keep the classroom, furniture neat & clean.

**Women Empowerment:-** Our college supports women empowerment by conducting various programs seminar to destress the girls. By providing one separate girls common room & two separate washrooms. Our college follows reservation policy to support Women. Every year our colleges has conducted lecture on use of sanitary pads.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

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### **Additional Information :**

The College is organising various activities directed by punjab govt. and panjab University chandigarh time to time. The College have Established Carrier & Guidance Cell. The College has NCC/NSS Unit/youth & Cultural Organisation that helps the students in their holistic development.

### **Concluding Remarks :**

The Aim of the College is to provide quality education to the needy students.

To Enhance their future prospective. The college is following the direction of Panjab University, Chandigarh to make students confident & self employed. For that vocationalization & skill orientation program are being conducted in the college time to time . The College is making much efforts in making students self reliance & independent.