



YEARLY STATUS REPORT - 2021-2022

| Part A | |
|--|---|
| Data of the Institution | |
| 1.Name of the Institution | M.R. Government College, Fazilka |
| • Name of the Head of the institution | Mr. Baldev Singh |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 01638262662 |
| • Mobile No: | 9915500188 |
| • Registered e-mail | gcfazilka@gmail.com |
| • Alternate e-mail | gcfazilka1@gmail.com |
| • Address | Border Road, Fazilka |
| • City/Town | Fazilka |
| • State/UT | Punjab |
| • Pin Code | 152123 |
| 2.Institutional status | |
| • Type of Institution | Co-education |
| • Location | Urban |
| • Financial Status | UGC 2f and 12(B) |

| | | | | | |
|--|---|----------------|-----------------------------|---------------|-------------|
| • Name of the Affiliating University | Panjab University, Chandigarh | | | | |
| • Name of the IQAC Coordinator | Smt. Onika Kamboj | | | | |
| • Phone No. | 6239032109 | | | | |
| • Alternate phone No. | 9781773757 | | | | |
| • Mobile | 6239032109 | | | | |
| • IQAC e-mail address | mrgcfazilkanaac@gmail.com | | | | |
| • Alternate e-mail address | gcfazilka@gmail.com | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year) | https://mrgcfazilka.org/downloads/NAAC/aqar/2020-21/FINAL-REPORT-2020-21.pdf | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://mrgcfazilka.org/downloads/NAAC/aqar/2021-22/reviced-academic-calendar-2021-2.pdf | | | | |
| 5.Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 1 | B | 71.1/100 | 2004-05 | 01/11/2005 | 31/10/2010 |
| 6.Date of Establishment of IQAC | | | 16/10/2022 | | |
| 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | |
| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount | |
| Nil | Nil | Nil | Nil | Nil | |
| 8.Whether composition of IQAC as per latest NAAC guidelines | | | Yes | | |
| • Upload latest notification of formation of IQAC | | | No File Uploaded | | |
| 9.No. of IQAC meetings held during the year | | | 2 | | |

| | | |
|---|---------------------------|--|
| <ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | View File | |
| 10. Whether IQAC received funding from any of the funding agency to support its activities during the year? | No | |
| <ul style="list-style-type: none"> If yes, mention the amount | | |
| 11. Significant contributions made by IQAC during the current year (maximum five bullets) | | |
| <p>In the meeting below decisions were taken 1) To enhance the enrolment of college. 2) To install four interactive panels in the classrooms. 3) To conduct students satisfaction survey for session 2022-23. 4) To renovate the computer lab. 5) Creation of institution of innovation council. 6) Website of the college updated. 7) To conduct faculty development programme in the coming semester.</p> | | |
| 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year | | |
| Plan of Action | Achievements/Outcomes | |
| <p>For the quality enhancement faculty as well as students the following plans are chalked out</p> <p>1) Seminar and project work on skill development will be held.</p> | Nil | |
| 13. Whether the AQAR was placed before statutory body? | No | |
| <ul style="list-style-type: none"> Name of the statutory body | | |
| Name | Date of meeting(s) | |
| Nil | Nil | |
| 14. Whether institutional data submitted to AISHE | | |

| | |
|--|---------------------------|
| Year | Date of Submission |
| 2020-21 | 27/01/2022 |
| 15.Multidisciplinary / interdisciplinary | |
| NIL | |
| 16.Academic bank of credits (ABC): | |
| NIL | |
| 17.Skill development: | |
| NIL | |
| 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course) | |
| NIL | |
| 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE): | |
| NIL | |
| 20.Distance education/online education: | |
| NIL | |
| Extended Profile | |
| 1.Programme | |
| 1.1 Number of courses offered by the institution across all programs during the year | 3 |
| File Description | Documents |
| Data Template | View File |
| 2.Student | |
| 2.1 Number of students during the year | 2279 |
| File Description | Documents |
| Data Template | View File |

| | |
|--|---------------------------|
| 2.2 | 480 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |
| File Description | Documents |
| Data Template | View File |
| 2.3 | 573 |
| Number of outgoing/ final year students during the year | |
| File Description | Documents |
| Data Template | View File |
| 3.Academic | |
| 3.1 | 24 |
| Number of full time teachers during the year | |
| File Description | Documents |
| Data Template | View File |
| 3.2 | 34 |
| Number of Sanctioned posts during the year | |
| File Description | Documents |
| Data Template | View File |
| 4.Institution | |
| 4.1 | 19 |
| Total number of Classrooms and Seminar halls | |
| 4.2 | 9715248 |
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3 | 54 |
| Total number of computers on campus for academic purposes | |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1.1 Curricular, Planning and Implementation

The institution ensures effective curriculum delivery through a well planned and documented process.

The institution provides a range of subject option to the students of different streams: humanities, science and technology. The curriculum for these courses is designed and revised from time to time by PU Chandigarh during the meetings BOS. Various extension lecturers, talks, assignments etc were arranged to engage students in meaningful discussion on moral, ethical and social issues in order to provide a platform for interdisciplinary interaction among students and staff. The teachers have the freedom to initiate and innovate in the way they want to teach.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information | https://mrgcfazilka.org/downloads/NAAC/aqar/2021-22/PU-SYLLABUS-FIRST-YEAR-2021-22.pdf https://mrgcfazilka.org/downloads/NAAC/aqar/2021-22/PU-SYLLABUS-SECOND-YEAR-2021-22.pdf https://mrgcfazilka.org/downloads/NAAC/aqar/2021-22/PU-SYLLABUS-SECOND-YEAR-2021-22-FFFF.pdf https://mrgcfazilka.org/downloads/NAAC/aqar/2021-22/BCA-Syllabus-2021-22.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1.1.2 The institution adheres to the academic calendar including the conduct of continuous internal evaluation.

The key to effective implementation of Curriculum is efficient planning. Utilisation of syllabus and strict adherence to it leads to commendable performance by students. Delivery analysis has been

done from time to time within classes in the form of seminars, assignments, short test etc in classes. To ensure regulatory in attending classes 75% is the precondition to be eligible to appear in semester examination. Every teacher maintains one's own attendance register. The internal assessment is based on different activities like group discussion, class test etc. The teachers strived hard to improve the performance of students by helping them by all possible means.

| File Description | Documents |
|--------------------------------------|---|
| Upload relevant supporting documents | View File |
| Link for Additional information | https://mrgcfazilka.org/downloads/NAAC/agar/2021-22/revised-academic-calendar-2021-2.pdf |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | No File Uploaded |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | No File Uploaded |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Nil

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | No File Uploaded |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | No File Uploaded |

1.3.3 - Number of students undertaking project work/field work/ internships

Nil

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | No File Uploaded |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the

syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

| File Description | Documents |
|--|------------------|
| URL for stakeholder feedback report | No File Uploaded |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | No File Uploaded |
| Any additional information(Upload) | No File Uploaded |

1.4.2 - Feedback process of the Institution may be classified as follows

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| URL for feedback report | Nil |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3240

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1865

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | No File Uploaded |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners.

The institution is very careful not to create in students any psychological division and labelling them as particular type of learners. However, it is aware of general scholastic abilities (intelligence) of students. Teachers and mentors make a close observation of students' learning styles:

- Some are field-dependent while others are field-independent;
- Some are divergent thinking while others are convergent thinking;
- Some are risk-taking while others are cautious;
- Some are reflective while others are impulsive;
- Some are outgoing (extroverted) while others are withdrawn (introverted);
- Some are active and energetic while others are lethargic and sluggish;

Strategies for High Achievers/High Ability Students:-

- Project Work in the place of class quizzes
- Extended Library Use
- Engagement in Peer Teaching
- Tutoring slow learners
- Writing Assignments on more Challenging Topics

Strategies for Slow Learners:-

- Compensatory teaching
- Remedial teaching
- Developing self-learning materials (SLM)
- Frequently varying instructional techniques in the classroom itself
- Providing peer tutoring by high ability classmates
- Encouraging them to articulate orally in the class & providing more chances for classroom participation
- Teaching learning skills such as note-taking, outlining, and active listening

| File Description | Documents |
|-----------------------------------|------------------|
| Link for additional Information | Nil |
| Upload any additional information | No File Uploaded |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 2267 | 27 |

| File Description | Documents |
|----------------------------|------------------|
| Any additional information | No File Uploaded |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The University practices teaching methodology which focuses on imparting education through student centric a approach. This methodology helps to transform students from being relegated to the role of passive recipients to active and involved stake holders, apart from boosting their confidence and encouraging independence. Since students vary in their ability to comprehend and absorb it is not possible to address the needs and expectations of individual students and expect a uniform learning outcome from them all in a teacher centric class. The teacher facilitates learning by allowing each individual student to comprehend at their personal level by ensuring their involvement in class activities so that they can absorb and grasp information at their own pace.

Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Audio- Visual methodology Google, and Projects are some of the means utilize by the Departments to provide experiential and participative learning.

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools empower both teachers and learners. They transform the teaching and learning processes from being highly teacher-dominated to becoming student-centric and this transformation results in increased learning gains for students, creating and allowing for opportunities for learners. In addition, they are cost-efficient and eliminate the usage of paper. They provide access to dynamic teaching and learning methods and facilitate easy student management. ICT is a powerful tool for educational change and reform. Appropriate use of ICT has helped the college raise the interest levels amongst the students and has helped connect learning to real-life situations. Students enjoy while learning and perform better.

Besides the chalk and talk method of teaching, the college makes intensive use of ICT-enabled tools, including online resources for effective teaching and learning process. The faculty use ICT-enabled classrooms with LCD projectors, Wi-Fi connectivity, software, PowerPoint presentations developed by teachers to expose the students to advanced knowledge and practical learning.

Projectors are installed in classrooms to incorporate new pedagogies in the teaching-learning process. Printing facility is available in all the labs. The students and faculty make use of email, group mails, and social networking tools for instantaneous communication and information dissemination.

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | Nil |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

1:84

| File Description | Documents |
|---|------------------|
| Upload, number of students enrolled and full time teachers on roll. | No File Uploaded |
| Circulars pertaining to assigning mentors to mentees | No File Uploaded |
| mentor/mentee ratio | No File Uploaded |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

27

| File Description | Documents |
|--|------------------|
| Full time teachers and sanctioned posts for year (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | No File Uploaded |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | No File Uploaded |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

21

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | No File Uploaded |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust in terms of frequency and mode. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. At the entry level, admission are given purely on merit basis and the lists of merit students are displayed on Notice Board. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and university levels. Continuous evaluation is made through Class test, Assignment Submission and their Attendance.

For transparent and robust for internal assessment the following Mechanism are conducted:-

- Internal examination committee.
- Question paper setting.

- Conduct of Class test.
- Result Display.
- Interaction with students regarding their internal assessment.

The method of Internal assessment helps the teacher evaluate students more appropriately. Due to internal assessment, the interest of the students towards learning and attending the classes has also been increased. It has created the interest among the students to take active participation in various co-curricular and extracurricular for their overall personality development. In this way mechanism of internal assessment is transparent and robust.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A transparent, time-bound and efficient method is being followed in colleges in terms of dealing with internal examination related grievances. Some of them are -Class Test

The faculty evaluates their test and their answer sheets are shown to students in class and faculty undertakes individual grievances, doubts with the students if required.

Assignment

Faculty evaluates assignments based on rubric which is shared with the students. The rubrics consist of the criteria - timely submission, clarity, neatness etc. The evaluated assignments given back to students to maintain transparency of the marks assigned and to resolve grievance, if any.

Lab Experiments

The experiment performed in lab by the student is immediately evaluated by the faculty and the performance marks are assigned based on the lab rubric design by the faculty.

Project Evaluation

In a semester internal evaluation of the project is conducted in front of the panel consisting of group of faculty. The rubric is design for having criteria- quality of problem formulation, literature analysis, presentation and team work. External evaluator is invited for the submission of final project at the end of semester.

With these evaluation system exhibits transparency in mechanism of dealing with grievances related to internal assessment.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Mechanism of Communication

- The college adopts Outcome based education rather than input oriented bell shaped curved of learning. The following mechanism is followed by the institution to communicate the learning Outcome to the teachers and students.
- Graduate attributes are described to the First Year students at the commencement of the Program.
- At least few hours are spent by the teacher for introducing the subject to the students.
- Learning Outcomes of the Programs and courses are observed and measured periodically.
- Students are also communicated about the program outcomes, program specific outcomes, course outcomes through Tutorial Meetings.
- Identify the most relevant concepts that arise in everyday life, and devise a strategy in order to arrive at the solutions in the respective subjects and are made to understand the connection between key concepts and applications.
- Use basic laboratory equipment correctly and effectively in order to conduct measurements, and analyze and interpret the results, including a quantitative understanding of uncertainties.

Communicate the results of scientific work effectively, making use of clear and well organized writing and presentation skills, and employ equations and visualization tools as needed.

| File Description | Documents |
|--|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |
| Upload COs for all courses (exemplars from Glossary) | No File Uploaded |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated to Panjab University, Chandigarh. We offered Under Graduate under the Faculty of Arts, Computer science and Science. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board.

After measuring attainment of POS. PSOs and COS, it has been observed that the strength of students as well as passing percentage of the students is increasing progressively.

We took utmost care of measuring the level of attainment of POs, PSOs, Cos and followed formal as well as informal mechanism for the measurement of attainment of Outcomes.

The college took care of the attainment to measure the Pos, PSOs and Cos are implemented the mechanisms as follow:-

the attainment to measure the POS, PSOS and COS and implemented the mechanism as follows:-

- The institute followed the Academic Calendar of our affiliated university.
- All the subject teachers prepared Semester-Wise evaluation Reports.
- Internal examination committee analyzed evaluation reports of results.
- Placement committee took the review of the Students'

Progression to Higher Studies and their Placement.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

568

| File Description | Documents |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | No File Uploaded |
| Upload any additional information | View File |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://mrgcfazilka.org/downloads/NAAC/aqar/2021-22/Student-Satisfaction-Survey-2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | No File Uploaded |

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---|------------------|
| List of research projects and funding details (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

| File Description | Documents |
|--|------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | No File Uploaded |

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

00

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | No File Uploaded |

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | No File Uploaded |

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NIL

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | No File Uploaded |
| e-copy of the award letters | No File Uploaded |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

00

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | No File Uploaded |

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

| File Description | Documents |
|---|------------------|
| e-copies of linkage related Document | No File Uploaded |
| Details of linkages with institutions/industries for internship (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

| File Description | Documents |
|--|------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | No File Uploaded |

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Class rooms 20

Laboratories 05

computing equipment

The college has always endeavored to provide quality education and believes in holistic development of the students in order to make them skilled, aware and responsible. The college is expanded over 25 acres in which 7 acres area comprises the campus building with various departments and blocks. The institution has adequate and well maintained, infrastructure which continue for teaching learning.

There are 20 total rooms out of which 4 rooms are full ICT enabled smart rooms.

The college has total 5 well equipped labs out of which 2 labs are used for computer education and 3 for physics, chemistry and geography respectively. The college is fully Wi-Fi enabled campus for the benefits of staffs and students. The college has one multipurpose Auditorium hall where various academics, cultural and social functions are performed along with. The college also has well-maintained hygienic canteen areas (40*50=2000 square feet).

There are three lawns where students set in vacant lectures, one is situated near the library, one is near the common room and one is center of college.

Multipurpose Auditorium Hall where various Academic, cultural and social functions are performed along with, this college has open stage.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural activities: The college has an Auditorium and seminar hall, which has adequate facilities for literacy as well as cultural activities. There is one open stage in the college measuring (10*20=200) Square feet ground where students show their skills. In addition to this 'nukkad-nataks' are also performed in the open Campus ground. Different departments of the college also provide ample opportunities to the students.

Sports and games facilities a well maintained basketball, hockey ground volleyball, Kho-Kho, Kabaddi, weight-lifting, power-lifting platform are established for students who regularly use the sports facilities for recreation, The students are also facilitated with indoor and outdoor games and facilities.

Indoor facilities/games: Gymnasium, Kabaddi, weightlifting, chess table, judo etc.

Outdoor facilities/games: Hockey ground, handball ground, kho-khoground, Kabaddi Ground, standard track,volleyball court and open gym.

College team is forced to take part in district, states, national, International, Inter College, Inter University competitions. The college sports teams have brought purely by winning various medals and trophies in different National competitions. Sports day is established every year in the month of February/March.

college Auditorium Hall(7200 Sq. feet)

Area of Open stage (200 Sq. feet)

Area of College Canteen (2000 Sq. feet)

Area of College gymnasium hall (1000 Sq. feet)

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | No File Uploaded |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1423496

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | No File Uploaded |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS)

Data requirement for year: Upload a description of library with,

- Name of ILMS software KOHA
- Nature of automation (fully or partially) PARTIAL
- Version
- Year of Automation 2021-22

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional Information | Nil |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | No File Uploaded |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5540

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | No File Uploaded |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

350

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of library usage by teachers and students | No File Uploaded |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution frequently updates its IT facilities including Wi Fi. The college has well equipped Wi Fi facility and campus is fully Wi fi. It has changed its Broad band connection FIVE NET and now speed has 100 MBPS. One more connection of internet added on April 2021 & the band width is 60 MBPS. The college has total 54 computers & 37 are in working conditions in 02 different computer labs namely BCA Dept & BA computer Department. These labs were frequently updated with latest softwares.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

37

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Student – computer ratio | No File Uploaded |

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description | Documents |
|--|------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

3828528

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Audited statements of accounts. | No File Uploaded |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | No File Uploaded |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Policy Details for maintenance at Government level.

First of all committees are formed at college level. After getting requirements of maintenance government agency PWD (B&R) are informed to come for the survey. They make the estimates of the building needs maintenance. After completed survey PWD (B&R) sent the estimates. After getting estimate the funds released from the concerned department to PWD (B&R) and they done their work.

Policy Details for maintenance at college level.

Committees are formed at college level. When they got the request from concerned department regarding maintenance this committee ask them the write a request letter at to take permission from principal. After getting permission the Quotations from different agencies are called, verified, after making comparative list the concerned department gave the final order to the agency who had given the least rate. Then the funds released from different kind of funds like PTA/AF/HEIS and the concerned department get their work done.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1058

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | No File Uploaded |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

NO

| File Description | Documents |
|--|------------------|
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | No File Uploaded |

| 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills | B. 3 of the above | | | | | | | | |
|---|------------------------------|-----------|-------------------------------|---------------------------|--|------------------|---|------------------|--|
| <table border="1"> <thead> <tr> <th data-bbox="86 439 550 506">File Description</th> <th data-bbox="550 439 1473 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 506 550 613">Link to institutional website</td> <td data-bbox="550 506 1473 613" style="text-align: center;">Nil</td> </tr> <tr> <td data-bbox="86 613 550 680">Any additional information</td> <td data-bbox="550 613 1473 680" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 680 550 824">Details of capability building and skills enhancement initiatives (Data Template)</td> <td data-bbox="550 680 1473 824" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table> | File Description | Documents | Link to institutional website | Nil | Any additional information | No File Uploaded | Details of capability building and skills enhancement initiatives (Data Template) | No File Uploaded | |
| File Description | Documents | | | | | | | | |
| Link to institutional website | Nil | | | | | | | | |
| Any additional information | No File Uploaded | | | | | | | | |
| Details of capability building and skills enhancement initiatives (Data Template) | No File Uploaded | | | | | | | | |
| 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year | | | | | | | | | |
| 200 | | | | | | | | | |
| 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year | | | | | | | | | |
| 200 | | | | | | | | | |
| <table border="1"> <thead> <tr> <th data-bbox="86 1200 550 1267">File Description</th> <th data-bbox="550 1200 1473 1267">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1267 550 1335">Any additional information</td> <td data-bbox="550 1267 1473 1335" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1335 550 1559">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td> <td data-bbox="550 1335 1473 1559" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table> | File Description | Documents | Any additional information | View File | Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | No File Uploaded | | | |
| File Description | Documents | | | | | | | | |
| Any additional information | View File | | | | | | | | |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | No File Uploaded | | | | | | | | |
| 5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees | B. Any 3 of the above | | | | | | | | |

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

| File Description | Documents |
|---------------------------------------|------------------|
| Self-attested list of students placed | No File Uploaded |
| Upload any additional information | No File Uploaded |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

| File Description | Documents |
|--|------------------|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | No File Uploaded |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

| File Description | Documents |
|-------------------------------------|------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information | No File Uploaded |

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

9

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | No File Uploaded |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In the year 2021-22: A student representation council was formed to fulfil the motive of introducing new ways and technology in the curriculum and syllabus of colleges after the covid pandemic.

After covid period, All the working areas got equipped with new technologies. Now we are introduced with online, offline and blended mode of learning. Earlier it seemed very difficult for the students of remote areas to learn and getting education through online system. But now that Covid pandemic has taught us many things, in reality that pandemic note only had given us a very drastic, never

forgetting experience of horror but also had given us a new vision to come over these kind of drastic situations, and to understand the new concept that is "work from home"

This blended mode of learning through online and offline had given new directions to students also. They had made WhatsApp groups, meet group and Google group classes. Various other projects have been started because of this new technology to use online methodology. It had covered a large area, large number of people to get benefits. it enabled the student council to spread their messages, views in no time and with less man power. New societies like Bhasha vibhag Punjabi, English literary societies, are formed to help the needy students. It had given a new platform to the talented students to come forward and achieve their goals.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

30

| File Description | Documents |
|--|------------------|
| Report of the event | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | No File Uploaded |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni is based on continuing development of the institute's academic Research and off campus program, expansion and renewal of its faculties and providing scholarship and financial aid to students through annual campaigns.

The aluminium Association was started in year 2022. With the soul aim of setting up a healthy environment amongst our students and our college. This will strengthen our efforts in placement, project works and industry institution interaction.

All the activities and events are students oriented and aimed at maintaining a fellow feeling among former students of Government College and establishing friendship between the old student and the new. The Institution collaborates with the alumni by meeting once a year for celebrating the annual old student's day in the college. This makes a good Bond among old and new students. There is one alumni meet inside our college.

1st meet- 12th March, 2022 at 11:00 AM

A meeting of all chief members of our college was held on 12th March 2022 at 11:00 am.

Mrs Gurpreet Kaur Expressed her gratitude towards our respected Principal Dr. Bikram Singh Virk for rendering his services to the institution. Many important issues were discussed in the meet.

These are as follows:-

1. Issues related with students residing in border areas.
2. Issues related fees of the needy and poor students.
3. Issue related the renovation of the entire building, infrastructures.
4. A decision was taken and the issue related to the welfare of students and also it was decided that the meet will held again every year.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college lays emphasis on providing quality education to the students of urban as well as rural class of the state. It strongly believes in empowering the students in social, economic and digital fields as well as takes care of the cultural developments of the students. The Vision and Mission of the college is preparing the students to serve the society and the nation by transforming themselves into a complete person. The vision and mission statement of institute aims at holistic development of all stakeholders via interactive and participative teaching pedagogies that is inclusive of participative decision making, peer learning, team projects, field works, presentations. All these learnings aim at making students ready for future and dynamic world.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://mrgcfazilka.org/downloads/NAAC/agar/2021-22/6.1.1-2021-22.pdf |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

This Institution is a government institution, controlled by the department of Higher Education, Government of Punjab. MR Government College is affiliated with Panjab University, Chandigarh. For decentralizing of functioning of the college the following methods are taken:

The institution is managed by the College Principal. The Principal is the sole authority of the college as far as academic, co-curriculum, extra-curriculum activities. He takes all the decisions in the consultation with all members of staff. The college has a staff council under the chairmanship of the principal and it is being help

to the Principal time to time for making decisions in respect of academic, operational, administrative activities. In every year the college Principal forms various core committees for smooth functioning of the college such as admission committee, scholarship committee, research committee, Red Cross committee, college council and RUSA committee etc. The every committee is further functions under a head and 3-4 staff members are its members. The responsibilities of the head of the committee are assigned to experienced staff members. For proper planning and execution the committees have to conduct meetings regularly and submit the reports to the Head of the Institute.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://mrgcfazilka.org/downloads/NAAC/aqar/2021-22/6.1.2-2021-22.pdf |
| Upload any additional information | No File Uploaded |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has a strategic plan in tune with the vision and mission of the college. During the COVID-19 period, the strategic plan is developed on considering prevailing societal conditions and technological supports and contribution of the resource persons from academics sectors. The online free webinars are planned for the benefit of students and academicians, researchers, etc. The mission of online learning is also started to enhance student access to the online academic programs.. The institution has been actively practicing quality improvement strategies over a period of time in various fields. One such strategy is practiced as Holistic development of Human resources at institution level. The strategy aimed at physical, Intellectual, emotional, spiritual and social development of its human resources. Extensive online co curricular and extension activities held round the year helped the students to strengthen their decision making skills and shaped their personality. In order to overcome pandemic, college has smoothly and effectively adopted Hybrid mode of teaching.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | https://mrgcfazilka.org/downloads/NAAC/aqar/2021-22/6.2.1-2021-22.pdf |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Being a government institution, the college has been receiving major inputs in the form of policies and guidelines directly from the government. To implement these policies, Principal as the head of Institution, forms different functioning committees in consultation with senior staff council. All related academic, operational and administrative policies are based on the decisions taken collectively with the senior staff council.

Administrative Setup

Administration maintains and supervises facilities provided to the students for their convenience with the aid of modern and latest technology. The entire campus is Wi-Fi enabled. The important information, news is broadcasted to the students and the staff members through the electronic, social media like SMS, official WhatsApp groups and college website. The college is also maintained the email ID database of the students and the staff members.

Appointment and Service Rules

The institute follows government guidelines with regard to hirings its faculty members. As permanent faculty members (Principal and Group A & B) are hired following PPSC guidelines and Group C workers are hired through Staff Selection Board.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://mrgcfazilka.org/downloads/NAAC/agar/2021-22/6.2.2-2021-22.pdf |
| Link to Organogram of the Institution webpage | Nil |
| Upload any additional information | No File Uploaded |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document | No File Uploaded |
| Screen shots of user interfaces | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute is a Government Institute. College has been practicing variety of welfare measure both for its teaching and Non teaching staff in the form of G.P.F, Gratuity, Pension.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://mrgcfazilka.org/downloads/NAAC/agar/2021-22/6.3.1-2021-22.pdf |
| Upload any additional information | No File Uploaded |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | No File Uploaded |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

0

| File Description | Documents |
|---|------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | No File Uploaded |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

NIL

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts internal financial audits of govt. funds through college bursar and office superintendent. Local audit is done by CAs for non-govt fund that is PTA. The external audit is done by Punjab govt. from time to time.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://mrgcfazilka.org/downloads/NAAC/aqar/2021-22/6.5.3-2021-22-Audit.pdf |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description | Documents |
|---|------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has been receiving various funds under different grants from Parents' teachers' Association, Old student association, Rusa, and alike. All the funds received from these grants are used effectively and efficiently towards upgradation of college infrastructure, repairs and maintenance, Purchase of laboratory equipments, salaries, construction of new facilities and many more.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://mrgcfazilka.org/downloads/NAAC/agar/2021-22/6.4.3-2021-22.pdf |
| Upload any additional information | No File Uploaded |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

NIL

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations

and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

NIL

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

E. None of the above

| File Description | Documents |
|--|------------------|
| Paste web link of Annual reports of Institution | Nil |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | No File Uploaded |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Title of the programme

Period (from-to)

Participants

Female

Male

Lecture on Sakhi One Stop Centre Scheme was given by Sakhi one stop centre staff to support women in distress

12.05.2022 to 12.05.2022

80

20

National legal service day was celebrated by legal service society at college campus by organizing speech & competition lecture given by district magistrate Mr. Amandeep Singh to support girls rights and duties.

09.11.2022 to 09.11.2022

200

150

| File Description | Documents |
|--|-----------|
| Annual gender sensitization action plan | Nil |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Nil |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

7.1.3.1 Solid Waste Management • It is segregated at source and collected by Safai Karmachari to dispose off properly to the dumping yards of Municipal Corporation, Roorkee. The MOU is shown in figure 1 • Waste like plastic, metals, glass, cardboard, newspaper and stationery are systematically collected, segregated and sold to authorize vendors for its recycling. • College adopts almost paperless concept by digitization of office procedures through electronic means via WhatsApp as group shown in figure 2, email and Google classroom; thus, reducing paper-based waste and reduce carbon dioxide emissions. • Use of paper printed on one side is encouraged in sending fax, print drafts before final document, meeting minutes, memos and notes in office practices as environmentally preferred alternative to waste management to reduce pollution. • Students are encouraged to use waste paper and newspaper in creative practices during various extracurricular activities as shown in figure 3. • Biodegradable kitchen waste from mess and cafeteria, horticultural waste such as dried leaves, twigs, and plant clippings is collected from all around the campus and used for vermicomposting as shown in figure 4. Vermicompost so produced is enriched with watersoluble nutrients and is used in organic farming. • Dustbins have been installed throughout campus for waste segregation as shown in figure 5. • Plant clippings are used by local villagers in cattle feeding. • Waste food and leftover of mess and cafeteria is taken away by staff for hog feeding as shown in figure 6.

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | Nil |
| Any other relevant information | No File Uploaded |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

| File Description | Documents |
|---|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

B. Any 3 of the above

| File Description | Documents |
|--|------------------|
| Geo tagged photos / videos of the facilities | No File Uploaded |
| Any other relevant documents | No File Uploaded |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

| File Description | Documents |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.7 - The Institution has disabled-friendly,

B. Any 3 of the above

barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

| File Description | Documents |
|--|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The college and its teacher and staff jointly celebrate the cultural and regional festivals, like New-year's day, Fresher Party ,teacher's day, orientation and farewell program, Induction program, rally, oath, plantation, Youth day, Women's day, Yoga day, festivals like Diwali Mela celebration, Holi Milan celebration, New Year celebration, Lohri celebrations, etc. religious ritual activities are performed in the campus. Motivational lectures of eminent

persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students. In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic, and other diversities.

| File Description | Documents |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of the subjects offered have topics which sensitize the students about the constitutional obligations. The University has introduced a compulsory paper on the Constitution of India at Degree level across all engineering disciplines to create awareness and sensitizing the students and employees to constitution obligation .As a part of strengthening the democratic values. Also, all students take a course on Environment studies in their first year which gives them insight into environment acts, wildlife protection act, forest act, global environmental concerns etc.

| File Description | Documents |
|--|------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code

D. Any 1 of the above

of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

| File Description | Documents |
|--|------------------|
| Code of ethics policy document | No File Uploaded |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The academic calendar is brimming with important events which show enthusiasm of this institution in celebrating many national as well as international days and commemorative events and festivals. Republic day is celebrated every year on 26th January in the college with great enthusiasm and pride. It is a day to remember when India's constitution came into force on 26 January 1950 completing the country's transition toward becoming an independent republic. A function is organized in the college campus where all staff members and students share their thoughts about importance of this day in history of our nation and pay tribute to all freedom fighters who sacrificed their lives in order to gain the freedom for the India. Independence Day is also celebrated on 15th August in the college with great enthusiasm. It is celebrated on 15th August commemorating the nation independence from United Kingdom on 15th August 1947. It is a day when all staff members and students pay homage to their leaders and those who fought for India's freedom in the past.

| File Description | Documents |
|---|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

M.R government college Fazilka celebrated its annual sports meet amid great enthusiasm in the college playground on 1st April 2022 . The Chief guest was our honorable SSP mam Avneet Kaur. At the very own set the flag was hoisted and the colorful balloons were released. March past And Marshall program were performed by the students of different houses. Diyas were lighted by our chief guest with the help of NCC candidates. All the participants took oath under the leadership of NCC student. The oath taking ceremony filled joy in the heart of everyone with the spirit of true sportsmanship and unity. There after she announced to start annual sports meet she showed the importance of physical activities for our mental growth as well as physical growth in our life. The students participated in athletic events such as long jump, javelin throw, shot put, discus throw, relay race and recreational games. Next day on 2nd april 2022 was the closing ceremony of the event. Our chief guest was M.L.A of Fazilka Mr. Narinder pal Singh Sawna. He gave away the prizes and congratulated the winners.

| File Description | Documents |
|--|------------------|
| Best practices in the Institutional web site | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution support the women empowerment with the following thrust areas.

1. Skill Based Courses- Multifarious skill based courses BCA, PGDCA,

MSC, MA, Medical Science, M.Com and Computer based Accounting are offered to the students.

2. Reservation Policies: The college follows reservation policies of the Government and also caters to the students belonging to the government and also support the students belonging to different socio economics strata.

3. Tutorial System: The college practices the tutorial system to identify the students' academic strength and weaknesses along with providing assistance for improvement.

4. Infrastructural up gradation: The grants are judiciously used for upgrading the infrastructure to match global standards.

Expert Lectures: Guest Lectures are conducted for the personality development self-confidence and soft skill for job placement among the students.

| File Description | Documents |
|--|------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

1. Institution wants to install solar power plant at college. Solar system is under process. To take approval for higher authority.
2. Provision of New courses like PGDCA, Software Program, Medical Science, Post-Graduation like Ma MSC etc. will be open in our institution.
3. Proposal regarding preparation of special package for development of border are.
4. Proposal of construction of enthusiasm library for students.
5. Proposal Regarding Internet facilities like Wi-Fi to provide e-content for students.
6. Proposal of Sanitary Napkin for girls on dated 05.08.2022 to take approval from higher authority.
7. Proposal of sports and games like badminton and volleyball courts for students on date 05.08.2022.