



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	M R GOVT COLLEGE, FAZILKA
• Name of the Head of the institution	SH. BALDEV SINGH
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01638-262662
• Mobile No:	9915500188
• Registered e-mail	gcfazilka@gmail.com
• Alternate e-mail	gcfazilka1@gmail.com
• Address	Border Road Fazilka
• City/Town	Fazilka
• State/UT	Punjab
• Pin Code	152123
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

- Name of the Affiliating University **PANJAB UNIVERSITY CHANDIGARH**
- Name of the IQAC Coordinator **ONIKA KAMBOJ**
- Phone No. **6239032109**
- Alternate phone No. **01638262662**
- Mobile **6239032109**
- IQAC e-mail address **mrgcfazilkanaac@gmail.com**
- Alternate e-mail address **gcfazilka@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

<https://mrgcfazilka.org/downloads/NAAC/aqar/2019-20/FINAL-REPORT-2019-20.pdf>

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.ggnkcl.com/uploads/ggn/files/1605168787-revised-academic-calendar-pg-2020-1-.pdf>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71.1/100	2004-05	01/11/2005	30/11/2010

6.Date of Establishment of IQAC

16/10/2022

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines

No

- Upload latest notification of formation of IQAC

No File Uploaded

9.No. of IQAC meetings held during the year

- Were the minutes of IQAC meeting(s) and **No** compliance to the decisions have been uploaded on the institutional website?

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Nil	Nil

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	M R GOVT COLLEGE, FAZILKA
• Name of the Head of the institution	SH. BALDEV SINGH
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01638-262662
• Mobile No:	9915500188
• Registered e-mail	gcfazilka@gmail.com
• Alternate e-mail	gcfazilka1@gmail.com
• Address	Border Road Fazilka
• City/Town	Fazilka
• State/UT	Punjab
• Pin Code	152123
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	PANJAB UNIVERSITY CHANDIGARH
• Name of the IQAC Coordinator	ONIKA KAMBOJ
• Phone No.	6239032109
• Alternate phone No.	01638262662

• Mobile	6239032109				
• IQAC e-mail address	mrgcfazilkanaac@gmail.com				
• Alternate e-mail address	gcfazilka@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://mrgcfazilka.org/download/NAAC/aqar/2019-20/FINAL-REPORT-2019-20.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.ggnkcl.com/uploads/ggn/files/1605168787-revised-academic-calendar-pg-2020-1-.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71.1/100	2004-05	01/11/2005	30/11/2010
6.Date of Establishment of IQAC			16/10/2022		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			No		
• Upload latest notification of formation of IQAC			No File Uploaded		
9.No. of IQAC meetings held during the year					
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?			No		

<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Nil	Nil
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	27/01/2022
15. Multidisciplinary / interdisciplinary	
NIL	
16. Academic bank of credits (ABC):	
NIL	
17. Skill development:	
NIL	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	

NIL	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	
NIL	
20.Distance education/online education:	
NIL	
Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	3
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	2002
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	480
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	614
File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	27
File Description	Documents
Data Template	View File
3.2 Number of Sanctioned posts during the year	34
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	19
4.2 Total expenditure excluding salary during the year (INR in lakhs)	2796450
4.3 Total number of computers on campus for academic purposes	49

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a well planned and documented process. The institution provides a range of subject option to the students of different streams: humanities, science and technology. The curriculum for these courses is designed and revised from time to time by PU Chandigarh during the meetings BOS. Various extension lecturers, talks, assignments etc were arranged to engage students in meaningful discussion on moral, ethical and social issues. The links were shared through WhatsApp groups in order to provide a platform for

interdisciplinary interaction among students and staff. The teachers have the freedom to initiate and innovate in the way they want to teach.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://mrgcfazilka.org/downloads/NAAC/agar/2020-21/1.1.1-2020-21-CURRICULAR-PLANNING-AND-IMPLEMENTATION.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1.1.2 The institution adheres to the academic calendar including the conduct of continuous internal evaluation. The key to effective implementation of Curriculum is efficient planning. Utilisation of syllabus and strict adherence to it leads to commendable performance by students. Delivery analysis has been done from time to time within classes in the form of seminars, assignments, short test etc in classes. To ensure regulatory in attending classes 75% is the precondition to be eligible to appear in semester examination. Every teacher maintains one's own attendance register. The internal assessment is based on different activities like group discussion, class test etc. The teachers strived hard to improve the performance of students by helping them by all possible means during this pandemic session.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://mrgcfazilka.org/downloads/NAAC/agar/2020-21/1.1.2-2020-21-ACADEMIC-CALENDAR.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for

D. Any 1 of the above

UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total

number of students during the year

Nil

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1.3.1 Institution integrates cross cutting issue relevant to professional ethics, gender, human values environment and sustainability into the curriculum. 1) Professional ethics like honesty, transparency, accountability and confidentiality in the form of short motivating meetings organised by different departments. 2) Gender issues are taken care of by 'Violence against Women Committee' of the college. 3) Human values are important because they help us to grow and develop. Our decisions and actions indicate our values & beliefs. They help us to create the future we want to have. Moto of our Institute is to provide character-oriented education that instills basic values and ethnic value in one's psyche called 'Value Based Education'. Our institution has Red Cross, N.C.C etc. serving community indicating respect, appreciation, affection, empathy, love and consideration towards other human beings. 4) Environment sustainability is the responsibility to conserve natural resources and protect global ecosystems to support our health and well being. Our Institution has the Environment Committee to look after these issues. Environment and road safety paper is part of our curriculum and students have to pass the exam to get graduate degree in any stream.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

E. None of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

E. Feedback not collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3240

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1865

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution is very careful not to create in students any psychological division and labelling them as particular type of learners. However, it is aware of general scholastic abilities (intelligence) of students. Teachers and mentors make a close observation of students' learning styles:

- Some are field-dependent while others are field-independent;
- Some are divergent thinking while others are convergent thinking;
- Some are risk-taking while others are cautious;
- Some are reflective while others are impulsive;
- Some are outgoing (extroverted) while others are withdrawn (introverted);
- Some are active and energetic while others are lethargic and sluggish;
- Some have positive self-concept while others have negative self-concept.

Strategies for High Achievers/High Ability Students:-

- Project Work in the place of class quizzes
- Extended Library Use
- Engagement in Peer Teaching
- Tutoring slow learners
- Writing Assignments on more Challenging Topics

Strategies for Slow Learners:-

- Compensatory teaching

- Remedial teaching
- Developing self-learning materials (SLM)
- Frequently varying instructional techniques in the classroom itself
- Providing peer tutoring by high ability classmates
- Encouraging them to articulate orally in the class & providing more chances for classroom participation
- Teaching learning skills such as note-taking, outlining, and active listening
- Mentoring by faculty mentors.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2002	26

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences. The University practices teaching methodology which focuses on imparting education through student centric a approach. This methodology helps to transform students from being relegated to the role of passive recipients to active and involved stake holders, apart from boosting their confidence and encouraging independence. Since students vary in their ability to comprehend and absorb it is not possible to address the needs and expectations of individual students and expect a uniform learning outcome from them all in a teacher centric class. The teacher facilitates learning by allowing each

individual student to comprehend at their personal level by ensuring their involvement in class activities so that they can absorb and grasp information at their own pace. Courses of the University are defined highlighting course objectives, programme specific objectives and programme outcomes. This provides a comprehensive understanding to the student right at the beginning of the course as to what should be the primary focus It also helps them in self. evaluating their performance at the conclusion of the course.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://mrgcfazilka.org/downloads/NAAC/agar/2020-21/2.3.1_student-centric-method_20-21.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools empower both teachers and learners. They transform the teaching and learning processes from being highly teacher-dominated to becoming student-centric and this transformation results in increased learning gains for students, creating and allowing for opportunities for learners. In addition, they are cost-efficient and eliminate the usage of paper. Alongside minimizing cost, they also save time during class lectures enabling swift and dynamic transmission of content. They provide access to dynamic teaching and learning methods and facilitate easy student management. ICT is a powerful tool for educational change and reform. Appropriate use of ICT has helped the college raise the interest levels amongst the students and has helped connect learning to real-life situations. Students enjoy while learning and perform better. Besides the chalk and talk method of teaching, the college makes intensive use of ICT-enabled tools, including online resources for effective teaching and learning process. The faculty use ICT-enabled classrooms with LCD projectors, learning. The college is 'going green' and saving paper through the extensive use of ICT resources and other computing and storage facilities such Cloud based Google Drive.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://mrgcfazilka.org/downloads/NAAC/aqa_r/2020-21/2.3.2-ICT-20-21.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

77

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

20

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust in terms of frequency and mode. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. At the entry level, admission are given purely on merit basis and the lists of merit students are displayed on Notice Board. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and university levels. Continuous evaluation is made through Class test, Assignment Submission and their Attendance. Class test are conducted by the teacher. The weightage for The class test varies as per the performance of the students. the performance of the students are discussed by the concerned faculty. Personal guidance is given to the poor performing students. Students are asked to deliver the seminar of the

concerned subject. Topics are given by their teacher to students to prepare it.

File Description	Documents
Any additional information	View File
Link for additional information	https://mrgcfazilka.org/downloads/NAAC/agar/2020-21/2.5.1-2020-21- mechanism-of-internal-assessment .pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A transparent, time-bound and efficient method is being followed in colleges in terms of dealing with internal examination related grievances. Various internal examinations are being performed throughout the semester. Some of them are -Assignments, Class test, seminars, Lab continuous evaluation, project evaluations etc.

Class Test

The faculty evaluates their test and their answer sheets are shown to students in class and faculty undertakes individual grievances, doubts with the students if required.

Assignment

Faculty evaluates assignments based on rubric which is shared with the students. The rubrics consist of the criteria - timely submission, clarity, neatness etc. The evaluated assignments given back to students to maintain transparency of the marks assigned and to resolve grievance, if any.

Lab Experiments

The experiment performed in lab by the student is immediately evaluated by the faculty and the performance marks are assigned based on the lab rubric design by the faculty.

Project Evaluation

In a semester internal evaluation of the project is conducted in front of the panel consisting of group of faculty. The rubric is design for having criteria- quality of problem formulation,

literature analysis, presentation and team work.

File Description	Documents
Any additional information	View File
Link for additional information	https://mrgcfazilka.org/downloads/NAAC/agar/2020-21/2.5.2_deal-with-internal-examinaion_20-21---Copy.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

PROGRAM OUTCOMES, PROGRAM SPECIFIC OUTCOMES, COURSE OUTCOMES

Mechanism of Communication

- The college adopts Outcome based education rather than input oriented bell shaped curved of learning. The following mechanism is followed by the institution to communicate the learning Outcome to the teachers and students.
- Graduate attributes are described to the First Year students at the commencement of the Program.
- At least few hours are spent by the teacher for introducing the subject to the students.
- Learning Outcomes of the Programs and courses are observed and measured periodically.
- Students are also communicated about the program outcomes, program specific outcomes, course outcomes through Tutorial Meetings.
- Identify the most relevant concepts that arise in everyday life, and devise a strategy in order to arrive at the solutions in the respective subjects and are made to understand the connection between key concepts and applications.
- Use basic laboratory equipment correctly and effectively in order to conduct measurements, and analyze and interpret the results, including a quantitative understanding of uncertainties.

Communicate the results of scientific work effectively, making use of clear and well organized writing and presentation skills, and employ equations and visualization tools as needed.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://mrgcfazilka.org/downloads/NAAC/aqar/2020-21/2.6.1-Course-outcome-20-21.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated to Panjab University, Chandigarh. We offered Under Graduate under the Faculty of Arts, Computer science and Science. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board. After measuring attainment of POS, PSOs and COS, it has been observed that the strength of students as well as passing percentage of the students is increasing progressively. We took utmost care of measuring the level of attainment of POs, PSOs, Cos and followed formal as well as informal mechanism for the measurement of attainment of Outcomes. The college took care of the attainment to measure the Pos, PSOs and Cos are implemented the mechanisms as follow:- the attainment to measure the POS, PSOS and COS and implemented the mechanism as follows:-

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://mrgcfazilka.org/downloads/NAAC/aqar/2020-21/2.6.2 POSPSOs -20-21.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

570

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://mrqcfazilka.org/downloads/NAAC/agar/2020-21/Student-Satisfaction-Survey-2020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Class rooms 20

Laboratories 05

computing equipment

The college has always endeavored to provide qualities education and believes in holistic development of the students in order to make them skilled, aware and responsible. The college is expanded over 25 acres in which 7 acres area comprises the campus building with various departments and blocks. The institution has adequate and well maintained, infrastructure which continue for teaching

learning.

There are 20 total rooms out of which 4 rooms are full ICT enabled smart rooms.

The college has total 5 well equipped labs out of which 2 labs are used for computer education and 3 for physics, chemistry and geography respectively. The college is fully Wi-Fi enabled campus for the benefits of staffs and students. The college has one multipurpose Auditorium hall where various academics, cultural and social functions are perform along with. The college also has well-maintained hygienic canteen areas (40*50=2000 square feet).

There are three lawns where students set in vacant lectures, one is situated near the library, one is near the common room and one is center of college.

Multipurpose Auditorium Hall where various Academic, cultural and social functions are performed along with, this college has open stage.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural activities: The college has an Auditorium and seminar hall, which has adequate facilities for literacy as well as cultural activities. There is one open stage in the college measuring (10*20=200) Square feet ground where students show their skills. In addition to this 'nukkad-nataks' are also performed in the open Campus ground. Different departments of the college also provide ample opportunities to the students.

Sports and games facilities a well maintained basketball, hockey ground volleyball, Kho-Kho, Kabaddi, weight-lifting, power-lifting platform are established for students who regularly use the sports facilities for recreation, The students are also facilitated with indoor and outdoor games and facilities.

Indoor facilities/games: Gymnasium, Kabaddi, weightlifting, chess table, judo etc.

Outdoor facilities/games: Hockey ground, handball ground, kho-khoground, Kabaddi Ground, standard track,volleyball court and open gym.

College team is forced to take part in district, states, national, International, Inter College, Inter University competitions. The college sports teams have brought purely by winning various medals and trophies in different National competitions. Sports day is established every year in the month of February/March.

college Auditorium Hall(7200 Sq. feet)

Area of Open stage (200 Sq. feet)

Area of College Canteen (2000 Sq. feet)

Area of College gymnasium hall (1000 Sq. feet)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1423496

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS)

Data requirement for year: Upload a description of library with,

- Name of ILMS software NIL
- Nature of automation (fully or partially) NIL
- Version NIL
- Year of Automation

File Description:

- Upload any additional information

Paste link for Additional Information

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

350

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution frequently updates its IT facilities including Wi Fi. The college has well equipped Wi Fi facility and campus is fully Wi fi. It has changed its Broad band connection FIVE NET and now speed has 100 MBPS. The college has total 49 computers & 30 are in working conditions in 02 different computer labs namely BCA Dept. & BA computer Department. These labs were frequently updated with latest softwares.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1063894

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Policy Details for maintenance at Government level.

First of all committees are formed at college level. After getting requirements of maintenance government agency PWD (B&R) are informed to come for the survey. They make the estimates of the building needs maintenance. After completed survey PWD (B&R) sent the estimates. After getting estimate the funds released from the concerned department to PWD (B&R) and they done their work.

Policy Details for maintenance at college level.

Committees are formed at college level. When they got the request from concerned department regarding maintenance this committee ask them the write a request letter at to take permission from principal. After getting permission the Quotations from different agencies are called, verified, after making comparative list the concerned department gave the final order to the agency who had given the least rate. Then the funds released from different kind of funds like PTA/AF/HEIS and the concerned department get their work done.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

777

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

9

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student council; all class representative, A helping hand of the college faculty is formed every academic year. The main motive of this student council is to provide opportunity to inculcate leadership values/ skills. This student elected body engaged every club, cells and societies such as class representative, toppers of the club, youth and welfare society, red cross society, women-girls safety society, anti drug society, anti ragging society, buddies group and many more.

It is a multi functional council which helps the staff as well as

the organization to held different types of functions, celebrations within the premises of college. They organised refresher party in the starting of the academic year, talent hunt programs different types of competition such as handwriting competition, speech recitation, poem recitation and many more. Student council is well equipped with the proficient students which helps in maintaining discipline while programs.

Student council also helps the needy students in keeping the college premises clean. It also acts as IQAC head girl/boy and deputy head girl/boy representing the students. In IQAC body they discussed the matter related to students and their needs, and also gave suggestions to improve and to solve their problems.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

9

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

No Alumni Association existed during 2020-21.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college lays emphasis on providing quality education to the students of urban as well as rural class of the state. It strongly believes in empowering the students in social, economic and digital fields as well as takes care of the cultural developments of the students. The Vision and Mission of the college is preparing the students to serve the society and the nation by transforming themselves into a complete person. The vision and mission statement of institute aims at holistic development of all stakeholders via interactive and participative teaching pedagogies that is inclusive of participative decision making, peer learning, team projects, field works, presentations. All these learnings aim at making students ready for future and dynamic world.

File Description	Documents
Paste link for additional information	https://mrgcfazilka.org/downloads/NAAC/aqa_r/2020-21/6.1.1-2020-21.pdf
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

This Institution is a government institution, controlled by the department of Higher Education, Government of Punjab. MR Government College is affiliated with Panjab University, Chandigarh. For decentralizing of functioning of the college the following methods are taken:

The institution is managed by the College Principal. The Principal is the sole authority of the college as far as academic, co-curriculum, extra-curriculum activities. He takes all the decisions in the consultation with all members of staff. The college has a staff council under the chairmanship of the principal and it is being help to the Principal time to time for making decisions in respect of academic, operational, administrative activities. In every year the college Principal forms various core committees for smooth functioning of the college such as admission committee, scholarship committee, research committee, Red Cross committee, college council and RUSA committee etc. The every committee is further functions under a head and 3-4 staff members are its members. The responsibilities of the head of the committee are assigned to experienced staff members. For proper planning and execution the committees have to conduct meetings regularly and submit the reports to the Head of the Institute.

File Description	Documents
Paste link for additional information	https://mrgcfazilka.org/downloads/NAAC/agar/2020-21/6.1.2-2020-21.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has a strategic plan in tune with the vision and mission of the college. During the COVID-19 period, the strategic plan is developed on considering prevailing societal conditions and technological supports and contribution of the resource persons from academics sectors. The online free webinars are planned for the benefit of students and academicians, researchers, etc. The mission of online learning is also started to enhance student access to the online academic programs.. The institution has been actively practicing quality improvement strategies over a period of time in various fields. One such strategy is practiced as Holistic development of Human resources at institution level.

The strategy aimed at physical, Intellectual, emotional, spiritual and social development of its human resources. Extensive online co curricular and extension activities held round the year helped the students to strengthen their decision making skills and shaped their personality. In order to overcome pandemic, college has smoothly and effectively adopted Hybrid mode of teaching.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://mrgcfazilka.org/downloads/NAAC/agar/2020-21/6.2.1-2020-21.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Being a government institution, the college has been receiving major inputs in the form of policies and guidelines directly from the government. To implement these policies, Principal as the head of Institution, forms different functioning committees in consultation with senior staff council. All related academic, operational and administrative policies are based on the decisions taken collectively with the senior staff council.

Administrative Setup

Administration maintains and supervises facilities provided to the students for their convenience with the aid of modern and latest technology. The entire campus is Wi-Fi enabled. The important information, news is broadcasted to the students and the staff members through the electronic, social media like SMS, official WhatsApp groups and college website. The college is also maintained the email ID database of the students and the staff members.

Appointment and Service Rules

The institute follows government guidelines with regard to hirings its faculty members. As permanent faculty members (Principal and Group A & B) are hired following PPSC guidelines and Group C workers are hired through Staff Selection Board.

File Description	Documents
Paste link for additional information	https://mrgcfazilka.org/downloads/NAAC/agar/2020-21/6.2.2-2020-21.pdf
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute is a Government Institute. College has been practicing variety of welfare measure both for its teaching and Non teaching staff in the form of G.P.F, Gratuity, Pension.

File Description	Documents
Paste link for additional information	https://mrgcfazilka.org/downloads/NAAC/agar/2020-21/6.3.1-2020-21.pdf
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts internal financial audits of govt. funds through college bursar and office superintendent. Local audit is done by CAs for non-govt fund that is PTA. The external audit is done by Punjab govt. from time to time.

File Description	Documents
Paste link for additional information	https://mrgcfazilka.org/downloads/NAAC/aqar/2020-21/6.4.1-2020-21.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has been receiving various funds under different grants from Parents' teachers' Association, Old student association, Rusa, and alike. All the funds received from these grants are used effectively and efficiently towards upgradation of college infrastructure, repairs and maintenance, Purchase of laboratory equipments, salaries, construction of new facilities and many more.

File Description	Documents
Paste link for additional information	https://mrgcfazilka.org/downloads/NAAC/agar/2020-21/6.4.3-2020-21.pdf
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

No Internal Quality Assurance Cell (IQAC) existed as per NAAC Guildlines

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

E. None of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the

year)

Title of the programme

Period (from-to)

Participants

Female

Male

Youth Empowerment Programme under skill

14-02-2020

150

100

A seminar on international woman day

8 march 2020

400

50

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy

D. Any 1 of the above

Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

7.1.3.1 Solid Waste Management • It is segregated at source and collected by Safai Karmachari to dispose off properly to the dumping yards of Municipal Corporation, Roorkee. The MOU is shown in figure 1 • Waste like plastic, metals, glass, cardboard, newspaper and stationery are systematically collected, segregated and sold to authorize vendors for its recycling. • College adopts almost paperless concept by digitization of office procedures through electronic means via WhatsApp as group shown in figure 2, email and Google classroom; thus, reducing paper-based waste and reduce carbon dioxide emissions. • Use of paper printed on one side is encouraged in sending fax, print drafts before final document, meeting minutes, memos and notes in office practices as environmentally preferred alternative to waste management to reduce pollution. • Students are encouraged to use waste paper and newspaper in creative practices during various extracurricular activities as shown in figure 3. • Biodegradable kitchen waste from mess and cafeteria, horticultural waste such as dried leaves, twigs, and plant clippings is collected from all around the campus and used for vermicomposting as shown in figure 4. Vermicompost so produced is enriched with watersoluble nutrients and is used in organic farming. • Dustbins have been installed throughout campus for waste segregation as shown in figure 5. • Plant clippings are used by local villagers in cattle feeding. • Waste food and leftover of mess and cafeteria is taken away by staff for hog feeding as shown in figure 6.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit D. Any 1 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

B. Any 3 of the above

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several

activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The college and its teacher and staff jointly celebrate the cultural and regional festivals, like New-year's day, Fresher Party ,teacher's day, orientation and farewell program, Induction program, rally, oath, plantation, Youth day, Women's day, Yoga day, festivals like Diwali Mela celebration, Holi Milan celebration, New Year celebration, Lohri celebrations, etc. religious ritual activities are performed in the campus. Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students. In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic, and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of the subjects offered have topics which sensitize the students about the constitutional obligations. The University has introduced a compulsory paper on the Constitution of India at Degree level across all engineering disciplines to create awareness and sensitizing the students and employees to constitution obligation .As a part of strengthening the democratic values. Also, all students take a course on Environment studies in their first year which gives them insight

into environment acts, wildlife protection act, forest act, global environmental concerns etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The academic calendar is brimming with important events which show enthusiasm of this institution in celebrating many national as well as international days and commemorative events and festivals. Republic day is celebrated every year on 26th January in the college with great enthusiasm and pride. It is a day to remember when India's constitution came into force on 26 January 1950 completing the country's transition toward becoming an independent

republic. A function is organized in the college campus where all staff members and students share their thoughts about importance of this day in history of our nation and pay tribute to all freedom fighters who sacrificed their lives in order to gain the freedom for the India. Independence Day is also celebrated on 15th August in the college with great enthusiasm. It is celebrated on 15th August commemorating the nation independence from United Kingdom on 15th August 1947. It is a day when all staff members and students pay homage to their leaders and those who fought for India's freedom in the past.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title-corona vaccination camp at college campus .

Objective- The main aim of this camp was to vaccinate the common people at ease . This vaccination camp was organized for the persons aged 18 years and above in which mainly college students, staff and common people from society participated and got immunization done. during this all protective measures related to covid-19 were adopted. This camp was organized at our college library, A team from civil hospital fazilka visited our college. This team includes Mrs. Manjinder kaur, Abir and desuja sir .

2nd best practice in May 2020-June 2020

As we know due to covid-19 , emergency is declared in whole country, in reference of this , in fazilka few isolation camps were set up on the guidelines of respected D.C. of fazilka on these centers a nodal officers, Isolation and quarantine In-charge with staff members were appointed. In our college an isolation center was also set up from May 2020 to June 2020 .Dr. Gurnam Chand was appointed the center in-charge. Also the male staff

members were appointed on quarantine center for day and night duty for 8 Hours .

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution support the women empowerment with the following thrust areas.

1. Skill Based Courses- Multifarious skill based courses BCA, PGDCA, MSC, MA, Medical Science, M.Com and Computer based Accounting are offered to the students.
2. Reservation Policies: The college follows reservation policies of the Government and also caters to the students belonging to the government and also support the students belonging to different socio economics strata.
3. Tutorial System: The college practices the tutorial system to identify the students' academic strength and weaknesses along with providing assistance for improvement.
4. Infrastructural up gradation: The grants are judiciously used for upgrading the infrastructure to match global standards.

5 Expert Lectures: Guest Lectures are conducted for the personality development self-confidence and soft skill for job placement among the students.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a well planned and documented process. The institution provides a range of subject option to the students of different streams: humanities, science and technology. The curriculum for these courses is designed and revised from time to time by PU Chandigarh during the meetings BOS. Various extension lecturers, talks, assignments etc were arranged to engage students in meaningful discussion on moral, ethical and social issues. The links were shared through WhatsApp groups in order to provide a platform for interdisciplinary interaction among students and staff. The teachers have the freedom to initiate and innovate in the way they want to teach.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://mrgcfazilka.org/downloads/NAAC/aqar/2020-21/1.1.1-2020-21-CURRICULAR-PLANNING-AND-IMPLEMENTATION.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1.1.2 The institution adheres to the academic calendar including the conduct of continuous internal evaluation. The key to effective implementation of Curriculum is efficient planning. Utilisation of syllabus and strict adherence to it leads to commendable performance by students. Delivery analysis has been done from time to time within classes in the form of seminars, assignments, short test etc in classes. To ensure regulatory in attending classes 75% is the precondition to be eligible to appear in semester examination. Every teacher maintains one's own attendance register. The internal assessment is based on different activities like group discussion, class test etc. The teachers strived hard to improve the performance of students by helping them by all

possible means during this pandemic session.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://mrgcfazilka.org/downloads/NAAC/agar/2020-21/1.1.2-2020-21-ACADEMIC-CALENDAR.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1.3.1 Institution integrates cross cutting issue relevant to professional ethics, gender, human values environment and

sustainability into the curriculum. 1) Professional ethics like honesty, transparency, accountability and confidentiality in the form of short motivating meetings organised by different departments. 2) Gender issues are taken care of by 'Violence against Women Committee' of the college. 3) Human values are important because they help us to grow and develop. Our decisions and actions indicate our values & beliefs. They help us to create the future we want to have. Moto of our Institute is to provide character-oriented education that instills basic values and ethnic value in one's psyche called 'Value Based Education'. Our institution has Red Cross, N.C.C etc. serving community indicating respect, appreciation, affection, empathy, love and consideration towards other human beings. 4) Environment sustainability is the responsibility to conserve natural resources and protect global ecosystems to support our health and well being. Our Institution has the Environment Committee to look after these issues. Environment and road safety paper is part of our curriculum and students have to pass the exam to get graduate degree in any stream.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	E. None of the above
---	-----------------------------

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

E. Feedback not collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3240

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1865

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution is very careful not to create in students any psychological division and labelling them as particular type of learners. However, it is aware of general scholastic abilities (intelligence) of students. Teachers and mentors make a close observation of students' learning styles:

- Some are field-dependent while others are field-independent;
- Some are divergent thinking while others are convergent thinking;
- Some are risk-taking while others are cautious;
- Some are reflective while others are impulsive;
- Some are outgoing (extroverted) while others are withdrawn (introverted);
- Some are active and energetic while others are lethargic and sluggish;
- Some have positive self-concept while others have negative self-concept.

Strategies for High Achievers/High Ability Students:-

- Project Work in the place of class quizzes
- Extended Library Use
- Engagement in Peer Teaching
- Tutoring slow learners
- Writing Assignments on more Challenging Topics

Strategies for Slow Learners:-

- Compensatory teaching
- Remedial teaching
- Developing self-learning materials (SLM)

- Frequently varying instructional techniques in the classroom itself
- Providing peer tutoring by high ability classmates
- Encouraging them to articulate orally in the class & providing more chances for classroom participation
- Teaching learning skills such as note-taking, outlining, and active listening
- Mentoring by faculty mentors.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2002	26

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences. The University practices teaching methodology which focuses on imparting education through student centric a approach. This methodology helps to transform students from being relegated to the role of passive recipients to active and involved stake holders, apart from boosting their confidence and encouraging independence. Since students vary in their ability to comprehend and absorb it is not possible to address the needs and expectations of individual students and expect a uniform learning outcome from them all in a teacher centric class. The teacher facilitates learning by allowing each individual student to comprehend at their personal level by ensuring their involvement in class

activities so that they can absorb and grasp information at their own pace. Courses of the University are defined highlighting course objectives, programme specific objectives and programme outcomes. This provides a comprehensive understanding to the student right at the beginning of the course as to what should be the primary focus It also helps them in self. evaluating their performance at the conclusion of the course.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://mrgcfazilka.org/downloads/NAAC/agar/2020-21/2.3.1 student-centric-method 20-21.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools empower both teachers and learners. They transform the teaching and learning processes from being highly teacher-dominated to becoming student-centric and this transformation results in increased learning gains for students, creating and allowing for opportunities for learners. In addition, they are cost-efficient and eliminate the usage of paper. Alongside minimizing cost, they also save time during class lectures enabling swift and dynamic transmission of content. They provide access to dynamic teaching and learning methods and facilitate easy student management. ICT is a powerful tool for educational change and reform. Appropriate use of ICT has helped the college raise the interest levels amongst the students and has helped connect learning to real-life situations. Students enjoy while learning and perform better. Besides the chalk and talk method of teaching, the college makes intensive use of ICT-enabled tools, including online resources for effective teaching and learning process. The faculty use ICT- enabled classrooms with LCD projectors, learning. The college is 'going green' and saving paper through the extensive use of ICT resources and other computing and storage facilities such Cloud based Google Drive.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://mrgcfazilka.org/downloads/NAAC/agar/2020-21/2.3.2-ICT-20-21.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

77

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

20

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust in terms of frequency and mode. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. At the entry level, admission are given purely on merit basis and the lists of merit students are displayed on Notice Board. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and university levels. Continuous evaluation is made through Class test, Assignment Submission and their Attendance. Class test are conducted by the teacher. The weightage for The class test varies as per the performance of the students. the performance of the students are discussed by the concerned faculty. Personal guidance is given to the poor performing students.

Students are asked to deliver the seminar of the concerned subject. Topics are given by their teacher to students to prepare it.

File Description	Documents
Any additional information	View File
Link for additional information	https://mrgcfazilka.org/downloads/NAAC/aqar/2020-21/2.5.1-2020-21- mechanism-of-internal-assessment .pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

A transparent, time-bound and efficient method is being followed in colleges in terms of dealing with internal examination related grievances. Various internal examinations are being performed throughout the semester. Some of them are -Assignments, Class test, seminars, Lab continuous evaluation, project evaluations etc.

Class Test

The faculty evaluates their test and their answer sheets are shown to students in class and faculty undertakes individual grievances, doubts with the students if required.

Assignment

Faculty evaluates assignments based on rubric which is shared with the students. The rubrics consist of the criteria - timely submission, clarity, neatness etc. The evaluated assignments given back to students to maintain transparency of the marks assigned and to resolve grievance, if any.

Lab Experiments

The experiment performed in lab by the student is immediately evaluated by the faculty and the performance marks are assigned based on the lab rubric design by the faculty.

Project Evaluation

In a semester internal evaluation of the project is conducted in front of the panel consisting of group of faculty. The

rubric is design for having criteria- quality of problem formulation, literature analysis, presentation and team work.

File Description	Documents
Any additional information	View File
Link for additional information	https://mrgcfazilka.org/downloads/NAAC/agar/2020-21/2.5.2 deal-with-internal-examinaion 20-21---Copy.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

PROGRAM OUTCOMES, PROGRAM SPECIFIC OUTCOMES, COURSE OUTCOMES

Mechanism of Communication

- The college adopts Outcome based education rather than input oriented bell shaped curved of learning. The following mechanism is followed by the institution to communicate the learning Outcome to the teachers and students.
- Graduate attributes are described to the First Year students at the commencement of the Program.
- At least few hours are spent by the teacher for introducing the subject to the students.
- Learning Outcomes of the Programs and courses are observed and measured periodically.
- Students are also communicated about the program outcomes, program specific outcomes, course outcomes through Tutorial Meetings.
- Identify the most relevant concepts that arise in everyday life, and devise a strategy in order to arrive at the solutions in the respective subjects and are made to understand the connection between key concepts and applications.
- Use basic laboratory equipment correctly and effectively in order to conduct measurements, and analyze and interpret the results, including a quantitative understanding of uncertainties.

Communicate the results of scientific work effectively, making use of clear and well organized writing and presentation skills,

and employ equations and visualization tools as needed.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://mrgcfazilka.org/downloads/NAAC/agar/2020-21/2.6.1-Course-outcome-20-21.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated to Panjab University, Chandigarh. We offered Under Graduate under the Faculty of Arts, Computer science and Science. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board. After measuring attainment of POS, PSOs and COS, it has been observed that the strength of students as well as passing percentage of the students is increasing progressively. We took utmost care of measuring the level of attainment of POs, PSOs, Cos and followed formal as well as informal mechanism for the measurement of attainment of Outcomes. The college took care of the attainment to measure the Pos, PSOs and Cos are implemented the mechanisms as follow:- the attainment to measure the POS, PSOS and COS and implemented the mechanism as follows:-

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://mrgcfazilka.org/downloads/NAAC/agar/2020-21/2.6.2_POsPSOs_-20-21.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

570

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://mrgcfazilka.org/downloads/NAAC/aqar/2020-21/Student-Satisfaction-Survey-2020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00	
File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
0	
File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded
3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

community and NGOs) during the year**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Class rooms 20

Laboratories 05

computing equipment

The college has always endeavored to provide qualities education and believes in holistic development of the students in order to make them skilled, aware and responsible. The college is expanded over 25 acres in which 7 acres area comprises the campus building with various departments and blocks. The institution has adequate and well maintained,

infrastructure which continue for teaching learning.

There are 20 total rooms out of which 4 rooms are full ICT enabled smart rooms.

The college has total 5 well equipped labs out of which 2 labs are used for computer education and 3 for physics, chemistry and geography respectively. The college is fully Wi-Fi enabled campus for the benefits of staffs and students. The college has one multipurpose Auditorium hall where various academics, cultural and social functions are perform along with. The college also has well-maintained hygienic canteen areas (40*50=2000 square feet).

There are three lawns where students set in vacant lectures, one is situated near the library, one is near the common room and one is center of college.

Multipurpose Auditorium Hall where various Academic, cultural and social functions are performed along with, this college has open stage.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural activities: The college has an Auditorium and seminar hall, which has adequate facilities for literacy as well as cultural activities. There is one open stage in the college measuring (10*20=200) Square feet ground where students show their skills. In addition to this 'nukkad-nataks' are also performed in the open Campus ground. Different departments of the college also provide ample opportunities to the students.

Sports and games facilities a well maintained basketball, hockey ground volleyball, Kho-Kho, Kabaddi, weight-lifting, power-lifting platform are established for students who regularly use the sports facilities for recreation, The students are also facilitated with indoor and outdoor games and

facilities.

Indoor facilities/games: Gymnasium, Kabaddi, weightlifting, chess table, judo etc.

Outdoor facilities/games: Hockey ground, handball ground, kho-khoground, Kabaddi Ground, standard track,volleyball court and open gym.

College team is forced to take part in district, states, national, International, Inter College, Inter University competitions. The college sports teams have brought purely by winning various medals and trophies in different National competitions. Sports day is established every year in the month of February/March.

college Auditorium Hall(7200 Sq. feet)

Area of Open stage (200 Sq. feet)

Area of College Canteen (2000 Sq. feet)

Area of College gymnasium hall (1000 Sq. feet)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1423496

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS)

Data requirement for year: Upload a description of library with,

- Name of ILMS software NIL
- Nature of automation (fully or partially) NIL
- Version NIL
- Year of Automation

File Description:

- Upload any additional information

Paste link for Additional Information

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

350

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Institution frequently updates its IT facilities including Wi Fi. The college has well equipped Wi Fi facility and campus is fully Wi fi. It has changed its Broad band connection FIVE NET and now speed has 100 MBPS. The college has total 49 computers & 30 are in working conditions in 02 different computer labs namely BCA Dept. & BA computer Department. These labs were frequently updated with latest softwares.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1063894

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Policy Details for maintenance at Government level.

First of all committees are formed at college level. After getting requirements of maintenance government agency PWD (B&R) are informed to come for the survey. They make the estimates of the building needs maintenance. After completed survey PWD (B&R) sent the estimates. After getting estimate the funds released from the concerned department to PWD (B&R) and they done their work.

Policy Details for maintenance at college level.

Committees are formed at college level. When they got the

request from concerned department regarding maintenance this committee ask them the write a request letter at to take permission from principal. After getting permission the Quotations from different agencies are called, verified, after making comparative list the concerned department gave the final order to the agency who had given the least rate. Then the funds released from different kind of funds like PTA/AF/HEIS and the concerned department get their work done.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

777

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	B. Any 3 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

9

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student council; all class representative, A helping hand of the college faculty is formed every academic year. The main motive of this student council is to provide opportunity to inculcate leadership values/ skills. This student elected body engaged every club, cells and societies such as class representative, toppers of the club, youth and welfare society, red cross society, women-girls safety society, anti drug society, anti ragging society, buddies group and many more.

It is a multi functional council which helps the staff as well as the organization to held different types of functions, celebrations within the premises of college. They organised refresher party in the starting of the academic year, talent hunt programs different types of competition such as handwriting competition, speech recitation, poem recitation and many more. Student council is well equipped with the proficient students which helps in maintaining discipline while programs.

Student council also helps the needy students in keeping the college premises clean. It also acts as IQAC head girl/boy and deputy head girl/boy representing the students. In IQAC body they discussed the matter related to students and their needs, and also gave suggestions to improve and to solve their problems.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

9

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

No Alumni Association existed during 2020-21.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college lays emphasis on providing quality education to the students of urban as well as rural class of the state. It strongly believes in empowering the students in social, economic and digital fields as well as takes care of the cultural developments of the students. The Vision and Mission of the college is preparing the students to serve the society

and the nation by transforming themselves into a complete person. The vision and mission statement of institute aims at holistic development of all stakeholders via interactive and participative teaching pedagogies that is inclusive of participative decision making, peer learning, team projects, field works, presentations. All these learnings aim at making students ready for future and dynamic world.

File Description	Documents
Paste link for additional information	https://mrgcfazilka.org/downloads/NAAC/aqar/2020-21/6.1.1-2020-21.pdf
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

This Institution is a government institution, controlled by the department of Higher Education, Government of Punjab. MR Government College is affiliated with Panjab University, Chandigarh. For decentralizing of functioning of the college the following methods are taken:

The institution is managed by the College Principal. The Principal is the sole authority of the college as far as academic, co-curriculum, extra-curriculum activities. He takes all the decisions in the consultation with all members of staff. The college has a staff council under the chairmanship of the principal and it is being help to the Principal time to time for making decisions in respect of academic, operational, administrative activities. In every year the college Principal forms various core committees for smooth functioning of the college such as admission committee, scholarship committee, research committee, Red Cross committee, college council and RUSA committee etc. The every committee is further functions under a head and 3-4 staff members are its members. The responsibilities of the head of the committee are assigned to experienced staff members. For proper planning and execution the committees have to conduct meetings regularly and submit the reports to the Head of the Institute.

File Description	Documents
Paste link for additional information	https://mrgcfazilka.org/downloads/NAAC/agar/2020-21/6.1.2-2020-21.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has a strategic plan in tune with the vision and mission of the college. During the COVID-19 period, the strategic plan is developed on considering prevailing societal conditions and technological supports and contribution of the resource persons from academics sectors. The online free webinars are planned for the benefit of students and academicians, researchers, etc. The mission of online learning is also started to enhance student access to the online academic programs.. The institution has been actively practicing quality improvement strategies over a period of time in various fields. One such strategy is practiced as Holistic development of Human resources at institution level. The strategy aimed at physical, Intellectual, emotional, spiritual and social development of its human resources. Extensive online co curricular and extension activities held round the year helped the students to strengthen their decision making skills and shaped their personality. In order to overcome pandemic, college has smoothly and effectively adopted Hybrid mode of teaching.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://mrgcfazilka.org/downloads/NAAC/agar/2020-21/6.2.1-2020-21.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Being a government institution, the college has been receiving

major inputs in the form of policies and guidelines directly from the government. To implement these policies, Principal as the head of Institution, forms different functioning committees in consultation with senior staff council. All related academic, operational and administrative policies are based on the decisions taken collectively with the senior staff council.

Administrative Setup

Administration maintains and supervises facilities provided to the students for their convenience with the aid of modern and latest technology. The entire campus is Wi-Fi enabled. The important information, news is broadcasted to the students and the staff members through the electronic, social media like SMS, official WhatsApp groups and college website. The college is also maintained the email ID database of the students and the staff members.

Appointment and Service Rules

The institute follows government guidelines with regard to hirings its faculty members. As permanent faculty members (Principal and Group A & B) are hired following PPSC guidelines and Group C workers are hired through Staff Selection Board.

File Description	Documents
Paste link for additional information	https://mrgcfazilka.org/downloads/NAAC/aqar/2020-21/6.2.2-2020-21.pdf
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute is a Government Institute. College has been practicing variety of welfare measure both for its teaching and Non teaching staff in the form of G.P.F, Gratuity, Pension.

File Description	Documents
Paste link for additional information	https://mrgcfazilka.org/downloads/NAAC/agar/2020-21/6.3.1-2020-21.pdf
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized

by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts internal financial audits of govt. funds through college bursar and office superintendent. Local audit is done by CAs for non-govt fund that is PTA. The external audit is done by Punjab govt. from time to time.

File Description	Documents
Paste link for additional information	https://mrgcfazilka.org/downloads/NAAC/agar/2020-21/6.4.1-2020-21.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has been receiving various funds under different grants from Parents' teachers' Association, Old student association, Rusa, and alike. All the funds received from these grants are used effectively and efficiently towards upgradation of college infrastructure, repairs and maintenance, Purchase of laboratory equipments, salaries, construction of new facilities and many more.

File Description	Documents
Paste link for additional information	https://mrgcfazilka.org/downloads/NAAC/agar/2020-21/6.4.3-2020-21.pdf
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

No Internal Quality Assurance Cell (IQAC) existed as per NAAC Guildlines

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

NIL	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	E. None of the above
File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded
INSTITUTIONAL VALUES AND BEST PRACTICES	
7.1 - Institutional Values and Social Responsibilities	
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year	
7.1 - Institutional Values and Social Responsibilities 7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)	

<p>Title of the programme</p> <p>Period (from-to)</p> <p>Participants</p> <p>Female</p> <p>Male</p> <p>Youth Empowerment Programme under skill</p> <p>14-02-2020</p> <p>150</p> <p>100</p> <p>A seminar on international woman day</p> <p>8 march 2020</p> <p>400</p> <p>50</p>

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

<p>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation</p>	<p>D. Any 1 of the above</p>
---	-------------------------------------

Use of LED bulbs/ power efficient equipment	
--	--

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

7.1.3.1 Solid Waste Management • It is segregated at source and collected by Safai Karmachari to dispose off properly to the dumping yards of Municipal Corporation, Roorkee. The MOU is shown in figure 1 • Waste like plastic, metals, glass, cardboard, newspaper and stationery are systematically collected, segregated and sold to authorize vendors for its recycling. • College adopts almost paperless concept by digitization of office procedures through electronic means via WhatsApp as group shown in figure 2, email and Google classroom; thus, reducing paper-based waste and reduce carbon dioxide emissions. • Use of paper printed on one side is encouraged in sending fax, print drafts before final document, meeting minutes, memos and notes in office practices as environmentally preferred alternative to waste management to reduce pollution. • Students are encouraged to use waste paper and newspaper in creative practices during various extracurricular activities as shown in figure 3. • Biodegradable kitchen waste from mess and cafeteria, horticultural waste such as dried leaves, twigs, and plant clippings is collected from all around the campus and used for vermicomposting as shown in figure 4. Vermicompost so produced is enriched with watersoluble nutrients and is used in organic farming. • Dustbins have been installed throughout campus for waste segregation as shown in figure 5. • Plant clippings are used by local villagers in cattle feeding. • Waste food and leftover of mess and cafeteria is taken away by staff for hog feeding as shown in figure 6.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and

D. Any 1 of the above

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The college and its teacher and staff jointly celebrate the cultural and regional festivals, like New-year's day, Fresher Party ,teacher's day, orientation and farewell program, Induction program, rally, oath, plantation, Youth day, Women's day, Yoga day, festivals like Diwali Mela celebration, Holi Milan celebration, New Year celebration, Lohri celebrations, etc. religious ritual activities are performed in the campus. Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students. In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic, and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of the

subjects offered have topics which sensitize the students about the constitutional obligations. The University has introduced a compulsory paper on the Constitution of India at Degree level across all engineering disciplines to create awareness and sensitizing the students and employees to constitution obligation .As a part of strengthening the democratic values. Also, all students take a course on Environment studies in their first year which gives them insight into environment acts, wildlife protection act, forest act, global environmental concerns etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days,

events and festivals

The academic calendar is brimming with important events which show enthusiasm of this institution in celebrating many national as well as international days and commemorative events and festivals. Republic day is celebrated every year on 26th January in the college with great enthusiasm and pride. It is a day to remember when India's constitution came into force on 26 January 1950 completing the country's transition toward becoming an independent republic. A function is organized in the college campus where all staff members and students share their thoughts about importance of this day in history of our nation and pay tribute to all freedom fighters who sacrificed their lives in order to gain the freedom for the India. Independence Day is also celebrated on 15th August in the college with great enthusiasm. It is celebrated on 15th August commemorating the nation independence from United Kingdom on 15th August 1947. It is a day when all staff members and students pay homage to their leaders and those who fought for India's freedom in the past.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title-corona vaccination camp at college campus .

Objective- The main aim of this camp was to vaccinate the common people at ease . This vaccination camp was organized for the persons aged 18 years and above in which mainly college students, staff and common people from society participated and got immunization done. during this all protective measures related to covid-19 were adopted. This camp was organized at our college library, A team from civil hospital fazilka visited our college. This team includes Mrs. Manjinder kaur, Abir and desuja sir .

2nd best practice in May 2020-June 2020

As we know due to covid-19 , emergency is declared in whole country, in reference of this , in fazilka few isolation camps were set up on the guidelines of respected D.C. of fazilka on these centers a nodal officers, Isolation and quarantine In-charge with staff members were appointed. In our college an isolation center was also set up from May 2020 to June 2020 .Dr. Gurnam Chand was appointed the center in-charge. Also the male staff members were appointed on quarantine center for day and night duty for 8 Hours .

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution support the women empowerment with the following thrust areas.

1. Skill Based Courses- Multifarious skill based courses BCA, PGDCA, MSC, MA, Medical Science, M.Com and Computer based Accounting are offered to the students.
2. Reservation Policies: The college follows reservation policies of the Government and also caters to the students belonging to the government and also support the students belonging to different socio economics strata.
3. Tutorial System: The college practices the tutorial system to identify the students' academic strength and weaknesses along with providing assistance for improvement.
4. Infrastructural up gradation: The grants are judiciously used for upgrading the infrastructure to match global standards.

5 Expert Lectures: Guest Lectures are conducted for the personality development self-confidence and soft skill for job placement among the students.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Institution wants to install solar power plant at college. Solar system is under process. To take approval for higher authority.
2. Provision of New courses like PGDCA, Software Program, Medical Science, Post-Graduation like Ma MSC etc. will be open in our institution.
3. Proposal regarding preparation of special package for development of border are.
4. Proposal of construction of enthusiasm library for students.
5. Proposal Regarding Internet facilities like Wi-Fi to provide e-content for students.
6. Proposal of Sanitary Napkin for girls on dated 05.08.2022 to take approval from higher authority.
7. Proposal of sports and games like badminton and volleyball courts for students on date 05.08.2022.