

### 2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters.

Institution prepared a calendar as per the scheduled prescribed by the affiliating university for implementation of curriculum participation in extracurricular and co-curricular activities. As per university rules and regulation academic activity run in college throughout the year. At the beginning of session institution prepared an academic calendar to organize the curricular and extracurricular activities in the institution. In academic calendar institute adhered to available working days. Short and long holidays, National public holidays, admission process, semester wise teaching plans, Tentative university examination days of semester, tentative practical examination days, allocation of internal assessment work i.e. seminar activity, project assignment, theory assignment, class tests, practical assignment, submission of internal assessment work, ICT lectures, guest lectures, celebration of National Science day, celebration of various birth and death anniversary, celebration of week like wild life, sampling plantation etc. and special days. Departmental Unit tests, educational tour departmental stock verification, various literacy days, awareness programmes and rallies, organising workshop/seminar activity are planned month wise and makes implementation on it. As per academic calendar institution follows all the related curricular, co-curricular and extra-curricular activities for the better academic work. As per calendar institution participation in extra-curricular activities like Athletics, youth festival, inter-collegiate sports competition like kabaddi, chess, badminton, table tennis organised by the affiliating university. Besides this institute arrange some curricular and co-curricular activities casually as per the guidelines suggested by the state government of Punjab time to time. Institute tries to run all the activities as per the academic calendar but sometime due to circumstances some events scheduled get changed.